



## **Technical Advisory Committee Meeting Agenda September 1, 2022, 2:00 p.m.**

Rockingham County Administration Center  
20 East Gay Street  
Harrisonburg, VA 22802

### **To Join Meeting Via Zoom:**

**Meeting ID:** 874 3430 5904   \*\*\*\*   **Passcode:** 776771   \*\*\*\*   **Dial In:** 301-715-8592

1. Call to Order
2. Approval of Minutes of the April 7, 2022 Meeting\*
3. Public Comment
4. FY23 Unified Planning Work Program (UPWP) and FY 21-24 TIP Administrative Modifications (TAC Memo #22-3)
5. Virginia Freedom of Information Act (FOIA) Virtual Meeting Policy (TAC Memo #22-4)
6. HRMPO 2045 Long Range Transportation Plan (LRTP) Update (TAC Memo #22-5)
7. Agency Updates
  - a. VDOT
  - b. DRPT
  - c. HDPT
  - d. Harrisonburg Public Works
8. Other Business
9. Upcoming Meetings
  - a. HRMPO Policy Board Meeting, Thursday, September 15, 2022, 3:00 p.m.
  - b. HRMPO TAC Meeting, Thursday, October 6, 2022, 2:00 p.m.
10. Adjournment

---

\* Action needed

## HRMPO TAC Minutes April 7, 2022, 2:00 p.m.

Rockingham County Administration Center  
20 East Gay Street  
Harrisonburg, Virginia 22802

Voting Member	Alternates	Staff
<b>City of Harrisonburg</b>	Megan Byler, Bridgewater	✓ Ann Cundy
Tom Hartman	✓ Libby Clark, Mt. Crawford*	✓ Rita Whitfield
✓ Bill Blessing, Chair	✓ Jakob zumFelde, Harrisonburg	
✓ Thanh Dang	Elliot Menge, Harrisonburg	
✓ Erin Yancey*	Dan Rublee, Harrisonburg	<b>Others</b>
✓ Cheryl Spain	Josh Dunlap, VDOT	✓ Shane McCabe, VDOT*
<b>Rockingham County</b>	Jeff Lineberry, VDOT	✓ Kyle Lawrence, SVBC*
✓ Rhonda Cooper, Vice Chair	✓ Burgess Lindsey, VDOT	
✓ Casey Armstrong	Angela Lawrence, Dayton	
✓ Rachel Salatin	Kayla Yankey, Rockingham	
<b>Town of Bridgewater</b>	✓ Wood Hudson, DRPT*	
✓ Alex Wilmer		
<b>Town of Dayton</b>		
✓ Christa Hall		
<b>Town of Mt. Crawford</b>	<b>Non-Voting Members</b>	
✓ J. C. Smythers*	Kevin Jones, FHWA	
<b>VDOT</b>	Michelle DeAngelis, FTA	
✓ Brad Reed	Bill Yates, JMU	
✓ Don Komara	Rusty Harrington, Aviation	
<b>DRPT</b>		
✓ Grace Stankus*		
*Zoom Participants		

### Call to Order

The April 7, 2022, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization Technical Advisory Committee (TAC) was called to order at 2:00 p.m. by Chairperson Bill Blessing. Pursuant to §2.2-3708.2 of the Code of Virginia, HRMPO TAC members may participate in meetings of the HRMPO or its committees through electronic communication means. Those who attended virtually are indicated by an asterisk; all others attended in-person.

## **Minutes**

Chairperson Blessing presented the minutes from the February 3, 2022, TAC meeting. Mr. Reed noted that on page 3 of the minutes, it should state “VTrans Risk” instead of “VTrans Rick”. Mr. Reed moved, seconded by Ms. Spain, to approve the minutes as presented with the amendment. Motion carried unanimously.

## **Public Comment**

Chairperson Blessing opened the floor for public comment. There were no comments from the public.

## **Draft FY23 Unified Planning Work Program (UPWP) TAC Action Form #22-1)**

Chairperson Blessing presented for consideration the Draft FY23 UPWP. Ms. Cundy gave a review on the UPWP, noting that the FY23 Draft UPWP has been prepared in coordination with VDOT and DRPT. She noted that the FY23 UPWP maintains the work elements and annual activities of the FY22 UPWP. Ms. Cundy reviewed the FY23 Budget Revenue estimates. Mr. Hudson reported that DRPT just received notice from the Federal Transit Administration (FTA) regarding Section 5303 funding, which shows an increase from last fiscal year. Ms. Cundy stated that in order to align the HRMPO’s work with a revised set of federal Planning Emphasis Areas (PEAs), new language was added under several work elements from the updated PEAs. She reviewed the new language. Ms. Cundy noted that this is a draft UPWP and may be changed before final submittal and approval. Mr. Reed moved, seconded by Ms. Cooper, to recommend to the Policy Board to release the Draft FY23 UPWP for the 21-day public comment period. Motion was carried by unanimous vote.

## **HRMPO 2045 Long Range Transportation Plan (LRTP) Update**

Chairperson Blessing presented the HRMPO 2045 LRTP Update. Ms. Cundy reviewed the Transportation Visioning Survey Report, noting that the LRTP Visioning Survey used Metroquest to facilitate online engagement in a mobile-friendly format. She stated that a print version was available that posed the same questions to anyone who did not have access to the internet or who preferred a hard copy. Ms. Cundy reviewed the feedback gathered from the survey and how the projects will be clarified and scored from using the survey and meeting the LRTP goals. She stated that approximately 600 people responded to the survey, noting that the highest priorities for new transportation investments centered around expanding bicycle and pedestrian infrastructure, additional transit service, and improving transportation safety. Discussion ensued regarding sharing the demographic data publicly; identifying community members regarding gender, race, ethnicity and community

members location; suppressing the data information that is not personally identifiable to any individual, and to acknowledge the importance of those who responded to the survey. Ms. Cundy reviewed the next steps, noting that the feedback gathered from the survey will inform Phase Two, the Universe of Projects. She stated that Phase Two, which is anticipated to begin in summer of 2022, will provide the community with an opportunity to weigh in on a list of proposed projects.

## **Agency Updates**

### **Department of Transportation (VDOT)**

Mr. Komara reported on the following: Route 11 bridge construction project in Mt. Crawford, noting that it was moving along; gave an update on the Route 720 Smithland Road bridge improvement project, noting that six bids were received; reported on a shoulder widening safety project on Route 259 outside of the HRMPO area, noting that one bid was received; right-of-way negotiations on Route 11 four-lane project; I-81 construction projects; and reported that the Route 33 bridge construction project is scheduled for advertisement in May. He announced that VDOT will be hosting a spring meeting to allow the public to comment on transportation projects recommended for funding in the FY23-FY28 Six-Year Improvement Program (SYIP) on May 2, 2022, 4:00 p.m., at Blue Ridge Community College. Upon a question regarding when the Commonwealth Transportation Board (CTB) would make their decision on revenue sharing projects, Mr. Komara responded that the CTB should announce the projects in April or May.

Mr. Reed reported on SMART SCALE applications, noting that 56 preapplications were received in the Staunton District. He gave an update on Phase II of the Project Pipeline Program Study in the City of Harrisonburg on U.S. 11, noting that the project was moving into Phase III. He reported on the Route 33 Arterial Management Plan, which focuses on Route 33 between the City of Harrisonburg and the Town of Elkton, noting that a draft document was available.

### **Department of Rail and Public Transportation (DRPT)**

Mr. Hudson introduced and welcomed Grace Stankus, who will be the new DRPT voting member on the HRMPO TAC Committee. He reported on staff changes at DRPT, announcing that Jennifer DeBruhl was appointed as the new Director and Grant Sparks has been appointed as the Acting Chief of Public Transportation of DRPT. Mr. Hudson stated that OLGA, DRPT's online grant administration site, was back in operation. He reported on the following: announced that the FY23 Section 5303 funding applications were due on May 2, 2022; reported on the Virginia Transit Equity and Modernization Study,



noting that Virginia Transit Equity and Modernization Study team will host a virtual forum on April 21, 2022, from 10:00-11:00 a.m.; and reported on Discretionary Low or No Emission and Grants for Buses and Bus Facilities Competitive Programs, noting that applications are due May 31, 2022.

### **Harrisonburg Department of Public Transportation (HDPT)**

Ms. Spain announced that HDPT awarded a contract this week to Passio Technologies to upgrade, install and implementation of an Intelligent Transportation System (ITS) on the City of Harrisonburg's transit buses to improve customer service and increase passenger ridership. She reported that HDPT plans on hiring 15 more full-time transit bus drivers in the upcoming budget year, which will increase James Madison University (JMU) coverage; and gave an update on a Feasibility Study for microtransit in the area.

### **City of Harrisonburg Department of Public Works**

Ms. Yancey gave an update on the activities of the City of Harrisonburg Department of Public Works. She reported on the University Boulevard relocation project; gave an update on the Mt. Pike project; and reported on the upcoming SMART SCALE applications for the City of Harrisonburg.

### **Upcoming Meetings**

Chairperson Blessing announced that the HRMPO Policy Board will hold a meeting on April 21, 2022, at 3:00 p.m.; and the next HRMPO TAC meeting will be held on May 5, 2022, at 2:00 p.m.

### **Adjournment**

There being no further business to come before the Commission, a motion for adjournment was unanimously passed at 3:15 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy  
Director of Transportation



**TO:** Harrisonburg-Rockingham MPO Technical Advisory Committee

**FROM:** Ann Cundy, Director of Transportation

**MEETING DATE:** September 1, 2022

**RE:** **TAC Memo #22-3: FY23 UPWP and FY21-24 TIP Administrative Modifications**

#### EXECUTIVE SUMMARY

Staff has administratively modified the FY23 Unified Planning Work Program (UPWP) and the transit portion of the Transportation Improvement Program (TIP). Staff submitted the TIP Administrative Modification to the Department of Rail and Public Transportation (DRPT) on August 19, 2022, and the FY23 UPWP modification to VDOT and DRPT on August 30, 2022.

#### FY23 UPWP MODIFICATION

The FY23 UPWP modification reflects the FY22 FTA Section 5303 carryover amount after the close-out of the fiscal year. The projected FY22 5303 carryover amount in the approved UPWP is \$72,680. The actual carryover is \$76,092. We have added the additional \$3,412 to the Long Range Planning Work Element of the UPWP.

#### FY21-24 TIP MODIFICATION

The Harrisonburg Department of Public Transportation requested that the MPO modify the TIP to reflect the award of FTA 5307 capital funds in FY24 to install a new ITS system on all buses, replace two medium-duty buses, and seven large heavy-duty buses.

The changes are documented in blue text in the Description under each section on page 40 of the document.

#### ATTACHMENTS

[FY21-24 TIP Administrative Modification](#)

[FY23 UPWP Administrative Modification](#)



**TO:** Harrisonburg-Rockingham MPO Technical Advisory Committee  
**FROM:** Ann Cundy, Director of Transportation  
**MEETING DATE:** September 1, 2022  
**RE:** **TAC Memo #22-4: Virginia FOIA Virtual Meeting Policy**

### EXECUTIVE SUMMARY

The 2022 General Assembly session included [House Bill 444](#), which now permits some public bodies to hold a limited number of virtual meetings each year.

### VIRTUAL MEETINGS

The new law allows electronic meetings for public bodies that are not a local governing body, local school board, planning commission, architectural review board, zoning appeals board, or any board with the authority to deny, revoke, or suspend a professional or occupational license.

MPOs may now hold “all-virtual” meetings consistent with the law. The body still must meet all other requirements of the FOIA law, including adoption of a policy on the holding of these meetings, which the HRMPO already has in place. These “all-virtual” provisions can only be used for two, or 25 percent of the public body’s meetings per year, whichever is greater. These new provisions take effect September 1, 2022. For all virtual meetings, no more than two voting members of the TAC or Policy Board may participate in the meeting together.

### HRMPO PUBLIC PARTICIPATION PLAN (PPP)

Section 4.4.1 of the HRMPO PPP requires that the MPO publish a schedule of Policy Board and TAC meetings at the beginning of the calendar year, including the meeting location. Section 4.4.2 requires that any meetings for which the date, time, or venue are changed, the MPO must publicly notice the change on the HRMPO website and in the local paper of record at least seven days in advance of the meeting.

### NEXT STEPS

HRMPO is eligible to hold up to three virtual meetings each year. With TAC input, staff will make a recommendation to the Board as an action item at a future Policy Board meeting. Staff suggests scheduling one virtual meeting for both the TAC and the Board each year in the winter, and leaving a second meeting “floating” to hold virtually if the need arises. The TAC or Board Chair would make this decision and direct staff to publicly notice the change at least one week prior to the meeting.

### ATTACHMENTS

[HRMPO PPP](#)  
[FOIA Electronic Meetings Guide](#)



**TO:** Harrisonburg-Rockingham MPO Technical Advisory Committee

**FROM:** Ansley Heller, Transportation Planner

**MEETING DATE:** August 25, 2022

**RE:** **TAC Memo #22-5: HRMPO 2045 Long Range Transportation Plan (LRTP) Update**

### EXECUTIVE SUMMARY

The HRMPO is continuing work on updating the 2045 Long Range Transportation Plan (LRTP). In the past month, staff has launched a MetroQuest survey to gain community input on the Draft Universe of Projects, and hosted several community events to promote the LRTP survey. Community partners have shared helped promote the survey through social media. As of August 25, 2022, we have received 200 responses to the survey.

### UPDATE PROCESS

#### Public Engagement

Staff and Avid Core are implementing Phase 2 of the Public Engagement Plan. Phase 2 focuses on a MetroQuest survey to collect input on the existing Draft Universe of Projects (DUOP) and Future Studies lists. The survey opened on August 1, 2022, and will close September 16, 2022. To reach a broader audience, the survey is available in English, Spanish, and Arabic. We will share public input on the proposed projects with the TAC and Policy Board in October 2022, to finalize the project and study lists.

During August, staff distributed flyers with survey QR codes in English, Spanish, and Arabic to local business, and hosted or attended the following events:

Community Events		Community Webinar & Open Houses	
Aug. 6	Harrisonburg Hispanic Festival	Aug. 16	LRTP Webinar
Aug. 13	After Dark at Gen Park	Aug. 18	Lucy F. Simms Center
Aug. 19	Rockingham County Fair	Aug. 31	Turner Ashby High School

### NEXT STEPS

Following the wrap-up of the Metroquest survey, staff will work with Kimley Horn and the LRTP Working Group to develop a methodology for scoring projects. Staff will schedule a LRTP Working Group meeting in late September to go over scoring methodology and revenue projections.

### ATTACHMENTS

[HRMPO 2045 LRTP Scope of Work and Timeline](#)  
[HRMPO 2045 LRTP Public Engagement Plan](#)