HRMPO Policy Board Meeting Agenda  
May 21, 2020, 3:00 p.m.  
Meeting by ZOOM Videoconference

1. Call To Order
2. Approval of the Minutes of the January 16, 2020 Meeting*
3. Public Comment
4. FY 2020 Small Area Study Updates (Board Memo #20-9)
5. FY 2021 Small Area Study Program (Board Memo #20-10)
6. SMART SCALE Round 4 Project Updates (Board Memo #20-11)
7. FY 2020 UPWP Budget Update (Board Memo #20-12)
8. Agency Updates  
   a. VDOT  
   b. DRPT  
   c. HDPT  
9. Other Business  
10. Upcoming Meetings  
   a. HRMPO TAC Meeting Thursday, June 4, 2020, 2:00 pm  
   b. HRMPO Policy Board Meeting Thursday, June 18, 2020, 3:00 pm  
11. Adjournment

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HRMPO Policy Board Minutes
January 16, 2020, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members | Non-Voting Members | Staff
----------------|-------------------|--------
City of Harrisonburg ✓ Lee Eshelman, JMU | | Bonnie Riedesel, CSPDC
✓ Sal Romero | Michelle DeAngelis, FTA | ✓ Ann Cundy, CSPDC
Deanna Reed | Kevin Jones, FHWA | ✓ Jonathan Howard, CSPDC
✓ Eric Campbell ✓ Wood Hudson, DRPT | ✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu | Rusty Harrington, Aviation | |
✓ George Hirschmann

Rockingham County Alternates ✓ Kim Sandum, Shenandoah Alliance
✓ Casey Armstrong ✓ Rhonda Cooper, Rockingham ✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison ✓ Bradford Dyjak, Rockingham ✓ Burgess Lindsey, VDOT
Stephen King | Cheryl Spain, Harrisonburg | |
Town of Mt. Crawford | Ande Banks, Harrisonburg | |
✓ Dennis Driver | Alex Wilmer, Bridgewater | |
Town of Dayton | Neal Dillard, Mt. Crawford | |
✓ Angela Lawrence | Susan Smith, Dayton | |
Town of Bridgewater | Terry Short, VDOT | |
Jay Litten | Jeff Lineberry, VDOT | |
VDOT ✓ Don Komara, VDOT | |
✓ Randy Kiser | Dan Sonenklar, DRPT | |
| Matt Dana, VDOT | |

Call to Order
The January 16, 2020, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:05 p.m. by Chairman Driver.

Approval of Minutes
Chairman Driver presented the minutes from the November 21, 2019, HRMPO Policy Board meeting. Ms. Wolfe-Garrison moved, seconded by Mr. Dyjak, to approve the minutes as presented. Motion carried unanimously.
On behalf of the HRMPO, Chairman Driver expressed his deepest sympathy to the friends and family members of the victims from the multi-vehicle crash along I-81 that occurred the previous day near Mt. Crawford, in which there were three fatalities. He asked everyone to keep the friends and family members in their thoughts and prayers.

**Public Comment**
Chairman Driver opened the floor to the public for comments. There were no comments from the public.

**Consideration of FY20 FTA 5310 Grant Application Requests (PB AF #20-1)**
Chairman Driver presented for consideration FY20 FTA Section 5310 grant application requests. Ms. Cundy stated that the HRMPO is required to approve a Transportation Improvement Program (TIP) that identifies all federal transportation funds that will be expended in the HRMPO region. She noted that the FTA Section 5310 grant program provides funding for transportation for the elderly and persons with disabilities through local non-profit organizations. Ms. Cundy stated that Valley Program for Aging (VPAS), The Arc of Harrisonburg-Rockingham, Pleasant View, and Friendship Industries are making applications to the FTA Section 5310 program to support operating costs and to purchase new vehicles for human service and mobility in the region. Ms. Lawrence moved, seconded by Mr. Gatobu, to endorse the FTA Section 5310 applications as follows and include the grants in the HRMPO Transit TIP if awarded:

- VPAS is requesting funds in the amount of $85,000 to support the operating costs of their Senior Transportation program, which operates throughout the CSPDC region. If fully funded, the federal portion would be $42,000, the state portion $34,000, and the local match would be $8,500. VPAS is also requesting capital funds to purchase one new minivan with a wheelchair ramp to replace the oldest minivan in their fleet, for a total cost of $45,000 with a match of $9,000.
- Pleasant View is requesting capital funds to purchase two new modified minivans with wheelchair ramps for a total cost of $90,000, with an applicant match of $18,000.
- The Arc of Harrisonburg is requesting capital funds to purchase two new modified minivans with wheelchair lifts for a total cost of $90,000, with an applicant match of $18,000.
- Friendship Industries Inc. is requesting capital funds to purchase one new 15 passenger body on chassis vehicle for a total cost of $68,000, with an applicant match of $13,600.

Motion was carried by unanimous vote.
FY20 Small Area Study Updates (Board Memo #20-1)
Chairman Driver presented FY20 Small Area Study Updates. Mr. Howard gave an update on the following:

- Harrisonburg Downtown Enhancements Traffic Impact Analysis: Mr. Howard stated that this study is evaluating the traffic impacts of the downtown transportation network using three lane configuration changes that reduce Main Street and/or Liberty Street to one automobile travel lane. He noted that VHB has completed the first phase of the downtown street network traffic capacity analysis. The analysis compared the 2030 No Build Model with a 2030 Build Model that reduced Main Street and Liberty Street to one vehicle travel lane, optimized signal timings, and assumed no change in traffic pattern shifts to alternate routes like High Street and Mason Street. Mr. Howard reviewed the model comparisons; and stated that the next steps will be to update the 2030 Build Model with traffic rerouting scenarios approved by the study team, and then develop any necessary mitigation improvements.

- Mt. Crawford Park and Ride: Mr. Howard stated that the study’s objectives seek to increase carpool and transit options in the HRMPO, mitigate right of way and construction risks through detailed site investigation, and further refine park and ride improvement concepts. He noted that the HRMPO study team reviewed site constraints, conceptual lot designs, and selected a final lot design in December. Mr. Howard stated that the consultants, Timmons Group, have completed a detailed design sketch based on feedback from the study group. Mr. Howard stated that the consultants will review existing topography and prepare the final cost estimate.

- Mr. Reed gave an update on the U.S. 11 Strategically Targeted Affordable Roadway Solutions (STARS) program - South Main Street. He stated that the purpose of the STARS project is to evaluate operational and safety conditions and identify potential short- and long-term improvements for a critical segment of South Main Street from Mosby Road to Stone Spring Road/Erickson Avenue; and second, the study will evaluate and develop a solution to handle anticipated traffic growth at the intersection of Erickson Avenue and Pear Street. Mr. Reed presented MetroQuest, a survey tool for transportation planning for online public involvement. He announced that the City of Harrisonburg will be hosting a public meeting regarding the STARS project on February 5, 2020, 5:00 to 6:30 p.m., at the City of Harrisonburg Department of Public Works, Harrisonburg.

Upcoming FY20 Activities (Board Memo #20-2)
Chairman Driver presented Upcoming FY20 Activities. Ms. Cundy stated the HRMPO will develop updated planning and policy documents; and collaborate with members to develop new projects and grant applications in 2020. She gave a summary on the following upcoming activities:
• FY21 Unified Planning Work Program (UPWP) development;
• FY21-24 Transportation Improvement Program (TIP) development;
• Small Area Study wrap up and FY21 scoping;
• SMART SCALE applications; and
• Bike/Pedestrian Projects Pipeline wrap up.

FY20 UPWP Budget Update (Board Memo #20-3)
Chairman Driver presented the FY20 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Cundy reviewed the expenditures by the HRMPO as of November 21, 2019, noting that spending is shown by task, and by VDOT and DRPT funding. She noted that the remaining budget percentage excluding contingency is 66 percent.

Presentation: VTrans 2045 and SMART SCALE Updates from January CTB Meeting – Brad Reed, VDOT Staunton Assistant District Planner
Mr. Reed gave a PowerPoint presentation on VTrans 2045 and SMART SCALE Updates from the January Commonwealth Transportation Board meeting. He reported that the new mid-term VTrans 2045 needs were adopted by the Commonwealth Transportation Board (CTB). Mr. Reed stated that the needs are a major change from VTrans 2040 and will be used for SMART SCALE project screening. He reported that the CTB is expected to take action in February 2020 on incremental SMART SCALE policy changes that were proposed in December 2019 and January 2020. Mr. Reed reviewed the VTrans goals and needs, Round 4 timeline, and the next steps. He noted that the SMART SCALE Round 4 application window opens March 1, 2020.

Agency Updates

Virginia Department of Transportation (VDOT)
Under VDOT Update, Mr. Komara reported on several construction projects in the HRMPO area. He stated that the Mauzy bridge, a $12 million project over Route 11, is moving along; reported on bids for the bicycle and buggy access and safety improvement project in Dayton; and gave an update on the I-81 Exit 245 Interchange realignment project. Mr. Hirschman stated that he had been contacted by several citizens regarding safety issues in crossing the road due to the redesigning of traffic flow on South Main Street where the new high school will be located. Mr. Komara stated that he will look into this and report back.
Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson distributed copies of a handout regarding the importance of continued investment and support for public transportation in Virginia. He stated that the presence of transit as a travel option in communities throughout Virginia has a large impact on the economy of the state and reviewed the amount of additional benefits. Mr. Hudson stated that for every dollar of public investment in transit generates $2.91 in economic activity statewide. He reviewed the projected statewide transit capital needs and funding, noting that over the next five fiscal years, transit agencies have identified $932 million in capital projects statewide; and taking into account project funding, there will be a $208 million shortfall in state-controlled funds. Mr. Hudson reported on the upcoming SMART SCALE grant application process for transit agencies; solicitation of bids for two expansion routes; reported that Virginia Breeze ridership was performing very well; and announced the CSX $3 billion award for rail service increases.

Harrisonburg Department of Public Transportation (HDPT)

On behalf of the HRMPO, Chairman Driver announced and congratulated Mr. Gatobu on becoming the new Director for HDPT. Mr. Gatobu reported on the upcoming grant season for HDPT. He stated that he was in the process of presenting a budget for HDPT transit services to Harrisonburg City Council for their consideration. Mr. Gatobu stated that HDPT is busy planning ahead regarding bus routes and schedules for returning students from the holidays for area public schools, as well as James Madison University (JMU).

Upcoming Meetings

Chairman Driver announced the following meetings: HRMPO TAC meeting will be held on February 6, 2020, at 2:00 p.m.; HRMPO Policy Board meeting will be held on February 20, 2020, at 3:00 p.m.; and the public meeting regarding the STARS project on February 5, 2020, 5:00 to 6:30 p.m., at the City of Harrisonburg Department of Public Works, Harrisonburg.
Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Campbell moved, seconded by Mr. Kiser for adjournment at 4:25 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

Ann Cundy
Director of Transportation
HARRISONBURG DOWNTOWN ENHANCEMENTS TRAFFIC IMPACT ANALYSIS

This study evaluated the traffic impacts of reconfiguring the downtown transportation network, which will inform the City’s 2020 Downtown Master Planning process. Using traffic software models, consultants and the study team analyzed lane reconfiguration scenarios which reduce Main Street and/or Liberty Street to one automobile travel lane. VHB consultants developed current and future year (2030) traffic models for over 30 downtown intersections, tested lane reconfiguration concepts in the future model (2030), and developed three traffic impact mitigation recommendations.

The analysis compared the 2030 No Build Model (no changes to the downtown network) with a 2030 Build Model that reduced Main Street and Liberty Street to one vehicle travel lane, optimized signal timings, and assumed traffic pattern shifts to alternate routes like High Street and Mason Street.

The model comparisons revealed that the Downtown street network has sufficient capacity to accommodate the lane reductions. All study intersections in the 2030 Build Model analysis network operate at an acceptable Level of Service (LOS), with the vast majority operating with excess capacity.

VHB and City staff developed three recommendations to improve intersection level of service (LOS) and reduce vehicle queue lengths in the 2030 Build scenario:

1) **S. Main Street and MLK Jr. Way Intersection**: Reduce signal delay by converting the existing westbound left/through lane to a through-only lane to allow for the removal of traffic signal split-phasing in the eastbound and westbound direction. This recommendation would be applied to all three (3) build scenarios.

2) **Mason Street and E. Market Street Intersection**: Reduce traffic queuing by converting the northbound approach to two (2) travel lanes (one left/through and one through/right) for the full length of upstream block. Mason Street north of E. Market Street is already two (2) lanes. It is anticipated that this recommendation can be done within the existing curb space but would require the removal of two (2) parking spots. This recommendation would be applied to the following build scenarios:

   - Lane reconfiguration on Main Street only
   - Lane reconfiguration on both Liberty Street and Main Street
3) **S. High Street / MLK Jr. Way Intersection**: Extend the S. High Street southbound left-turn storage bay by 100 feet to fully accommodate anticipated future no build and build southbound left-turn queues. This recommendation can be constructed within existing right-of-way but would require the modification of the landscaped median. This recommendation would be applied to the following build scenarios:

- Lane reconfiguration on Liberty Street only
- Lane reconfiguration on both Liberty Street and Main Street

The study team met on March 24, 2020, reviewed the final draft report, and gave comments to consultants. The report is available online for review as an attachment.

**ATTACHMENT**  
*Downtown Harrisonburg Operational Analysis*

**MT CRAWFORD PARK AND RIDE**

This study revisits the design of a $3.1 million SMART SCALE Round 3 application for an improved Park and Ride lot on Route 257 near I-81 Exit 240. The 50-space Park and Ride located is over capacity, has limited lighting, no ADA access, or transit capabilities. The objectives of the study are to increase carpool and transit options in the HRMPO, mitigate right of way and construction risks through detailed site investigation, and refine park and ride improvement concepts.

The study team and Timmons Group Inc. delivered a final project design for an 82-space lot, including 4 handicap spaces, and 1 electric vehicle charging station. The lot accommodates a coach-size bus pull-through, and a staging area that will have a bus shelter, benches, bicycle racks, lighting, and ADA accessibility. The Mt. Crawford Park and Ride project cost estimate by phase is below:

<p>| | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Preliminary engineering</td>
<td>$162,913</td>
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<tr>
<td>Right-of-way acquisition</td>
<td>$145,000</td>
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<tr>
<td>Construction</td>
<td>$1,629,131</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,937,040</strong></td>
</tr>
</tbody>
</table>

The HRMPO submitted a grant pre-application to SMART SCALE for the park and ride, and it is awaiting VDOT eligibility and VTrans Needs screening. Once the project is screened in, the full application will open in SMART PORTAL by June 1, 2020 at the latest.

**ATTACHMENT**  
*Mount Crawford Park & Ride - Proposed Exhibit*
TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Ann Cundy, Director of Transportation

MEETING DATE: May 21, 2020

RE: Policy Board Memo: #20-10 – FY2021 Small Area Study Program

EXECUTIVE SUMMARY
Through the UPWP Work Task 2.02, Short-Range Transportation Planning, the HRMPO partners with member jurisdictions and state agencies on transportation planning studies. These studies focus on specific areas or corridors within the HRMPO region and provide improvement recommendations. Small Area Study recommendations are intended to advance projects to the funding program application phase.

FY 2021 SMALL AREA STUDY TIMELINE
The FY 2021 Small Area Study will need to be completed by December 2020, prior to beginning the 2045 Long-Range Transportation Plan (LRTP) Update in January 2021. HRMPO staff have recommended to the Technical Advisory Committee (TAC) that localities propose studies that are smaller in scope and can be kicked off in summer 2020.

NEXT STEPS
The HRMPO requested that TAC members consider local and regional transportation needs, and share ideas with the TAC and Policy Board in June 2020. Transportation needs could be drawn from comprehensive plans, the 2040 LRTP, the MPO or locality Bicycle and Pedestrian Plans, or known issues that have arisen since adoption of recent plans. HRMPO staff and the TAC also welcome suggestions from the Policy Board.

The TAC will make study recommendations and advance it to the HRMPO Policy Board for approval at the July 16, 2020 meeting.
TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Jonathan Howard, Transportation Planner

MEETING DATE: May 21, 2020

RE: Policy Board Memo #20-11: SMART SCALE Round 4 Project Updates

EXECUTIVE SUMMARY
In coordination with regional planning partners, the HRMPO submitted 5 and the CSPDC submitted 1 transportation pre-applications to the SMART SCALE grant program for projects within the HRMPO region. The HRMPO can only submit 4 out of the 5 applications submitted. The pre-applications are currently undergoing eligibility and VTrans screening. Once the projects are screened in, the full applications will open in SMART PORTAL by June 1, 2020 at the latest. The full applications are due on August 3, 2020.

NEXT STEPS
MPO Staff will continue to work closely with VDOT, DRPT, and local staff to develop the full applications. Localities will need to enter economic development site information and upload any remaining supporting documentation required for scoring.

HRMPO resolutions of support will be on the June TAC and Policy Board Agendas for consideration. Projects in the HRMPO region require a resolution of support from the MPO if the projects are not in the current Constrained Long Range Plan (CLRP). Localities have until September 1, 2020, to submit MPO resolutions of support for projects.

The projects are listed on the next page and the project sketches are available HERE.
## SMART SCALE ROUND 4 HRMPO PROJECTS

<table>
<thead>
<tr>
<th>Project</th>
<th>Description</th>
<th>Rough Cost ($Millions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Harrisonburg/ HRMPO - S. Main Street Safety Improvements</td>
<td>Install median on South Main Street from Stone Spring Rd/Erickson Avenue to just south of Mosby Rd; Install sidewalk on east side, same extents; Addition of 3 bus shelters</td>
<td>$1.8 M</td>
</tr>
<tr>
<td>Harrisonburg/ HRMPO - I-81 Exit 243 Interchange Treatments</td>
<td>At US-11 &amp; Covenant Drive: widen SB approach &amp; receiving I-81 on-ramp for dual left; reconfigure and widen I-81 off-ramp to provide dual left and expanded storage; install sidewalk on west side from truck stop to Weavers Flooring Ped signals at Pleasant Valley Road</td>
<td>$3.7 M</td>
</tr>
<tr>
<td>Harrisonburg/ HRMPO - Bluestone Trail Extension</td>
<td>Trail extension from Stone Spring Rd to new high school, plus an additional 0.5 mile to the south. The project is mostly on city-owned property and will need a bridge over Blacks Run and the parallel railroad.</td>
<td>$6.2 M</td>
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<tr>
<td>Harrisonburg/ HRMPO - Port Republic Rd Corridor Improvements</td>
<td>Project adds a traffic signal, including signalized crosswalks, at the Port Republic Rd/Bradley Dr intersection. Port Republic Rd will be widened to create a WB left-turn lane. Sidewalk and bike lane will be reconstructed. A 3’ wide concrete median will be constructed along the entire segment between the Bradley Dr and Devon Ln intersections. A channelizing island will be added at Hunters Rd/Port Republic Rd intersection to prohibit left turns.</td>
<td>$2.8 M</td>
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<tr>
<td>Harrisonburg - Port Republic Road Turn Lane and Sidewalk</td>
<td>Project extends the EB Port Republic Rd. left turn lane at Bluestone Dr. from 100’ of storage to 300’. Road widening and sidewalk reconstruction on the north side of the road. About 450’ of 5’ wide sidewalk will be constructed on the south side of the project. A median will be constructed in the functional area of the intersection.</td>
<td>$2.1 M</td>
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<tr>
<td>Harrisonburg/CSPDC - North Main Street Sidewalk</td>
<td>Install sidewalk on east side of N Main St from Holly Hill Dr to Vine St (same as TAP application)</td>
<td>$1.1 M</td>
</tr>
<tr>
<td>Harrisonburg - Pear St/Erickson Ave Modified RCUT</td>
<td>Project creates a modified RCUT at the intersection of Pear St. and Erickson Ave. as an alternative to a warranted traffic signal. 3 out of 4 left turns, as well as the through movements on the minor approaches are redirected to signalized U-turns. A 2-phase signal will be added at the new U-turn location. A bulb-out design at the new U-turn will accommodate buses. Marked crosswalks will be provided at the Pear St intersection, including a pedestrian refuge and RRFB to cross Erickson Ave.</td>
<td>$1.8 M</td>
</tr>
<tr>
<td>Rockingham/ HRMPO - Mt. Crawford Exit 240 Park and Ride Expansion</td>
<td>Expansion of the existing Mt. Crawford Park and Ride at I-81, Exit 240</td>
<td>$1.94 M</td>
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<tr>
<td>Rockingham - Smithland Road (Route 720) Widening</td>
<td>This project would widen Rt. 720/Smithland Road between US-11 in Rockingham County and Rt. 718 in the City of Harrisonburg (approx. 0.8 miles) to add a minimum 4-ft shoulder and increase lane width from 10-ft to 12-ft where possible. The existing 2-lane roadway has a 20-ft typical section with no shoulders or rumble strips.</td>
<td>$5.7 M</td>
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TO: Harrisonburg-Rockingham MPO Policy Board

FROM: Bonnie Riedesel, HRMPO Secretary/Treasurer

MEETING DATE: May 21, 2020

RE: Policy Board Memo #20-12: FY 2020 UPWP Budget Update

The UPWP is the spending plan for the HRMPO for FY 2020. Below is an update on spending by the HRMPO as of March 31, 2020. Spending is shown by Task and by VDOT and DRPT funding.

<table>
<thead>
<tr>
<th>EXPENSE SUMMARY BY TASK</th>
<th>UPWP</th>
<th>YTD</th>
<th>BALANCE</th>
<th>%</th>
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<td>510.1 Program Support &amp; Administration</td>
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<td>510.2 Public Participation &amp; Outreach</td>
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<td>17,650</td>
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<td>511 Long Range Transportation Planning</td>
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<td>35,400</td>
<td>12,443</td>
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<td>512 Short Range Transportation Planning</td>
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<td>84,111</td>
<td>31,458</td>
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<td>513 Local, State, and Federal Assistance</td>
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<td>27,099</td>
<td>30,691</td>
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<td>514 Transit Planning</td>
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<td>Contingency - Highway</td>
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<td>-</td>
<td>55,993</td>
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<td>TOTAL</td>
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<td>TOTAL EXCLUDING CONTENGENCY</td>
<td>$359,758</td>
<td>$241,002</td>
<td>$118,756</td>
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<th>FUNDING BY TASK AND SOURCE</th>
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<th>DRPT</th>
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<tr>
<td>510.1 Program Support &amp; Administration</td>
<td>70%</td>
<td>30%</td>
<td>100%</td>
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<td>510.2 Public Participation &amp; Outreach</td>
<td>71%</td>
<td>29%</td>
<td>100%</td>
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<tr>
<td>511 Long Range Transportation Planning</td>
<td>73%</td>
<td>27%</td>
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<tr>
<td>512 Short Range Transportation Planning</td>
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<td>13%</td>
<td>100%</td>
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<td>513 Local, State, and Federal Assistance</td>
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<td>8%</td>
<td>100%</td>
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<tr>
<td>514 Transit Planning</td>
<td>0%</td>
<td>100%</td>
<td>100%</td>
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<tr>
<td>Contingency - Highway</td>
<td>100%</td>
<td>0%</td>
<td>100%</td>
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