



HRMPO Policy Board Meeting Agenda January 21, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

1. Call To Order
2. Approval of Minutes of October 15, 2015 Meeting*
3. Public Comment
4. Recognition of New and Outgoing Board Members
 - *J. Jay Litten, Bridgewater Town Superintendent, replacing Bob Holton*
 - *Bill O'Brien, Dayton Interim Town Manager, replacing John Crim*
5. Consideration of Transit TIP Request – Friendship Industries (PB Action Form #16-1)*
6. Discussion of the Long-Range Transportation Plan (PB Memo #16-1)
7. Presentation on the Harrisonburg-Rockingham Bike-Walk Summit 2015
 - *Rich Harris, Rockingham County Bicycle Advisory Committee*
8. VDOT Update
9. DRPT Update
10. Other Business
11. Adjournment
 - Next scheduled HRMPO Policy Board Meeting is March 17, 2016

*Action needed

HRMPO Policy Board Minutes January 21, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
✓ Ted Byrd, Vice Chairman	Melissa Barlow, FTA	✓ Kevin McDermott, CSPDC
Kai Degner	Kevin Jones, FHWA	✓ Rita Whitfield, CSPDC
✓ Kurt Hodgen	✓ Tim Roseboom, DRPT	
✓ Reggie Smith	Rusty Harrington, Aviation	
Abe Shearer		Others
Rockingham County	Alternates	✓ James Baker, Harrisonburg
✓ Rick Chandler, Chairman	Fred Eberly, Rockingham	✓ Tom Hartman, Harrisonburg
Joseph Paxton	Stephen King, Rockingham	✓ Thanh Dang, Harrisonburg
William Kyger, Jr.	✓ Casey Armstrong, Rockingham	✓ Kim Sandum, CAP
Town of Mt. Crawford	Anne Lewis, Harrisonburg	✓ Josh Dunlap, VDOT
✓ Dennis Driver	Cheryl Spain, Harrisonburg	✓ Rhonda Cooper
Town of Dayton	Bob Holton, Bridgewater	✓ Rich Harris
Bill O'Brien	Shane Stevens, Mt. Crawford	
Town of Bridgewater	✓ Susan Smith, Dayton	
✓ Jay Litten	✓ Terry Short, VDOT	
VDOT	Jeff Lineberry, VDOT	
✓ Randy Kiser	✓ Don Komara, VDOT	
	Terry Jackson, VDOT	

Call to Order

The January 21, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:03 p.m. by Chairman Chandler.

Approval of Minutes

Mr. Byrd moved, seconded by Mr. Smith, to approve the minutes of the October 15, 2015, Policy Board meeting. Motion carried unanimously.

Public Comment

Chairman Chandler opened the floor to the public for comments. There were no public comments.

Recognition of New and Outgoing Board Members

Chairman Chandler introduced and welcomed Mr. Jay Litten, who will be replacing Mr. Bob Holton as the Town of Bridgewater's representative.

Consideration of Transit TIP Request – Friendship Industries (PB Action Form #16-1)

Chairman Chandler presented for consideration a Transit TIP Request from Friendship Industries (letter attached to file minutes). Mr. McDermott noted that Friendship Industries is seeking capital assistance through the FTA Section 5310 Program to purchase one 14-passenger vehicle to provide work transportation for individuals with disabilities in Rockingham County for \$45,000. He noted that in the past, these requests were approved through the annual Transit TIP process in April; however, DRPT and Friendship Industries would like the HRMPO to inform them if this request for federal funding will be included in the Transit TIP prior to the closing of the application deadline. Mr. McDermott noted that the Technical Advisory Committee had reviewed the 5310 application and recommended it be included in the Transit TIP. Mr. Byrd moved, seconded by Mr. Smith, for approval of the Friendship Industries 5310 application to be included in the Transit TIP. Motion carried unanimously.

Discussion of the Long-Range Transportation Plan (PB Memo #16-1)

Chairman Chandler presented for discussion the Long-Range Transportation Plan. Mr. McDermott stated that the process of updating the Long Range Transportation Plan (LRTP) for the HRMPO will begin this year. He noted that federal law requires that the HRMPO develop and approve an LRTP every five years. The plan was most recently adopted on March 15, 2012, and an approved HRMPO 2040 LRTP is expected in May 2017.

Mr. McDermott noted that the planning process and development of the document will be done by HRMPO staff, with assistance from the HRMPO Technical Advisory Committee (TAC) and transportation agencies. He reported on the Transportation Demand Model Update, noting that VDOT has agreed to perform the update on the Model using one of their on-call consultants at no cost. Mr. McDermott reported on the LRTP Working Group appointed by the TAC, the LRTP schedule and scenario planning.

Presentation on the Harrisonburg-Rockingham Bike-Walk Summit – 2015

Ms. Riedesel introduced and welcomed Rich Harris, Shenandoah Valley Bicycle Coalition Board member, who gave a presentation on the fourth annual Harrisonburg-Rockingham Bike-Walk Summit that was held on November 13, 2015, at James Madison University (JMU). Mr. Harris distributed a handout regarding the Harrisonburg and Rockingham Bike-Walk Summit 2015 (attached to file minutes). He reviewed the Summit's goals, history, and outcomes. He then showed videos on the Turner Ashby High School Dream Trail and the Harrisonburg Collaboration: Bluestone Trail. Mr. Harris thanked the HRMPO for their support of the Summit and noted that the 2016 Harrisonburg-Rockingham Bike-Walk Summit is scheduled for fall 2016.

Virginia Department of Transportation (VDOT) Update

Chairman Chandler presented VDOT Update. Mr. Short reported on the House Bill 2 scoring results and state rankings for the transportation projects that were submitted for funding under House Bill 2, that were released by the Secretary of Transportation's office at the Virginia Commonwealth Transportation Board (CTB) meeting. He noted that there were 321 applications submitted statewide for a total cost of

\$12.3 billion with \$7 billion in HB2 requested funding. He reviewed the scoring process and funding. Mr. Short stated that the Staunton District and the HRMPO fared quite well in the recommended funding scenario as provided by the Secretary. He stated that of the 29 applications submitted in the Staunton VDOT district, 18 applications in the funding scenario are recommended to be fully funded, which is approximately \$121 million worth of projects. This is merely a recommended scenario and it is at the discretion of the Commonwealth Transportation Board (CTB) as to how the funding is actually appropriated and which projects are selected. The Draft FY 2016-2021 Six-Year Improvement Program (SYIP) is expected to be released in April 2016, and public hearings on the SYIP to gather input will be scheduled in April-May. The CTB will then make its ultimate recommendation on which projects will advance as part of their Six-Year Program at their June meeting. He reviewed the projects within the HRMPO that were recommended for full funding.

After discussion, it was suggested to submit a letter to Mr. Dixon Whitworth, CTB Board member, in support of the funding scenario recommended by the Office of the Secretary of Transportation, and to bring to their attention the projects within the HRMPO that did not get funded to continue to try and move those forward. Mr. Baker noted that a couple of projects in the City were ready for construction as of July 1st. Mr. Baker noted that the City of Harrisonburg had stressed verbally to Mr. Whitworth the need for funding to be available for projects as soon as possible. He suggested that the letter submitted to Mr. Whitworth supporting the funding scenario should also include the fact that funding for available projects be used for the construction phase and not for designing and planning. It was the consensus of the HRMPO Policy Board members present to submit a letter to Mr. Whitworth supporting the funding scenario and to include the above suggested comments.

Virginia Department of Rail and Public Transportation (DRPT) Update

Chairman Chandler presented DRPT Update. Mr. Roseboom reported on the grant application process for Transit and Transportation Demand Management (TDM), noting that the deadline for applications is February 1, 2016. He noted that the MPO grant process will begin in May 2016. Mr. Roseboom gave an update on DRPT's reorganization and new positions, and reported on the Title VI Civil Rights update submitted by the HRMPO.

Other Business

Under Other Business, Ms. Riedesel noted that the Virginia Department of Transportation (VDOT) will be holding their Program and Planning Workshop at the VDOT central office in Richmond on February 10, 2016. She noted that HRMPO staff will be attending the workshop.

Adjournment

Chairman Chandler announced that the next HRMPO Policy Board meeting will be held on March 17, 2016. There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 3:55 p.m.

Respectfully submitted,



Bonnie S. Riedesel
HRMPO Secretary/Treasurer



HRMPO Policy Board Meeting Agenda April 21, 2016, 3:00 p.m.

Harrisonburg City Hall
Meeting Room 11
409 South Main Street
Harrisonburg, VA 22802

PLEASE NOTE CHANGE OF LOCATION

1. Call To Order
2. Approval of Minutes of January 21, 2016 Meeting*
3. Public Comment
4. Consideration of Release for Public Comment of the FY17 Unified Planning Work Program (UPWP) (PB AF #16-2)*
5. Update on the Inter-Regional Transit Plan
6. Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP) (PB Memo #16-1)
7. VDOT Update
 - Six-Year Improvement Plan Meeting – Blue Ridge Community College, Plecker Center, May 16, 2016, 4:00 pm
8. DRPT Update
9. Other Business
10. Adjournment
 - Next scheduled HRMPO Policy Board Meeting is May 19, 2016

*Action needed

HRMPO Policy Board Minutes April 21, 2016, 3:00 p.m.

Harrisonburg City Hall
409 South Main Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
✓ Ted Byrd, Vice Chairman	Melissa Barlow, FTA	✓ Kevin McDermott, CSPDC
Kai Degner	Kevin Jones, FHWA	✓ Rita Whitfield, CSPDC
✓ Kurt Hodgen	Tim Roseboom, DRPT	
✓ Reggie Smith	Rusty Harrington, Aviation	
✓ Abe Shearer		Others
Rockingham County	Alternates	✓ James Baker, Harrisonburg
✓ Rick Chandler, Chairman	Fred Eberly, Rockingham	✓ Tom Hartman, Harrisonburg
Joseph Paxton	Stephen King, Rockingham	✓ Thanh Dang, Harrisonburg
William Kyger, Jr.	Casey Armstrong, Rockingham	✓ Brad Reed, VDOT
Town of Mt. Crawford	Anne Lewis, Harrisonburg	✓ Josh Dunlap, VDOT
✓ Dennis Driver	Avery Daugherty, Harrisonburg	
Town of Dayton	✓ Alex Wilmer, Bridgewater	
Bill O'Brien	Toni Ray, Mt. Crawford	
Town of Bridgewater	Susan Smith, Dayton	
✓ Jay Litten	✓ Terry Short, VDOT	
VDOT	Jeff Lineberry, VDOT	
✓ Randy Kiser	✓ Don Komara, VDOT	
	Terry Jackson, VDOT	

Call to Order

The April 21, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:00 p.m. by Chairman Chandler. On behalf of the Policy Board, Chairman Chandler expressed his appreciation for the City of Harrisonburg hosting the meeting. Mr. Hodgen welcomed everyone to the new Harrisonburg City Hall building.

Approval of Minutes

Mr. Hodgen moved, seconded by Mr. Kiser, to approve the minutes of the January 21, 2016, Policy Board meeting. Motion carried unanimously.

Public Comment

Chairman Chandler opened the floor to the public for comments. There were no public comments.

Consideration of Release for Public Comment of the FY17 Unified Planning Work Program (UPWP) (PB Action Form #16-2)

Chairman Chandler presented for consideration Release for Public Comment of the FY17 UPWP (attached to file minutes). Ms. Riedesel gave a review on the UPWP, noting that the proposed work plan is based on discussions from previous meetings of the Policy Board and TAC. She stated that the work program is similar to previous years' UPWPs with amendments to the work products based on developments and work completed in the previous year. Ms. Riedesel reviewed the Work Tasks. She stated that the Technical Advisory Committee reviewed the UPWP and recommended adding the Bridgewater Route 42 Corridor Study under Work Task 2.08: Corridor Planning. A question was raised and addressed regarding the number of contract services versus internal services for projects. Ms. Riedesel noted that this is a draft UPWP and may be changed before final submittal and approval based on comments received from the public and agencies during the 21 day public comment period. Mr. Litten moved, seconded by Mr. Kiser, to approve the release of the Draft FY17 UPWP for public comment. Motion was carried by unanimous vote.

Update on the Inter-Regional Transit Plan

Chairman Chandler presented Update on the Inter-Regional Transit Plan. Ms. Riedesel stated that the Harrisonburg-Rockingham, Staunton-Augusta-Waynesboro, and Charlottesville-Albemarle MPOs are seeking input concerning the feasibility of implementing commuter/inter-regional bus service in the I-81/I-64 corridor between Harrisonburg, Staunton, Waynesboro, and Charlottesville. She stated that a survey has been developed to gather the opinions of area residents who travel through the corridor on a regular basis. The survey is open until May 1st and will help inform the study team about the service options and the potential feasibility of public transportation service in the corridor.

Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP) (PB Memo #16-1)

Chairman Chandler presented Update on the LRTP. Mr. McDermott gave an update on the LRTP process, noting that the remainder of FY16 and FY17 will be dedicated to this planning process with an approved HRMPO 2040 LRTP expected in March of 2017. He gave an update on the Transportation Demand Model (TDM), noting that HRMPO staff, working with VDOT, has contracted with consultants Whitman, Reardon and Associates, LLP on the update of the TDM.

Mr. McDermott reported on the LRTP Working Group, noting that the Group has met several times and reported on the meetings. He then reviewed the scope and schedule of the Plan, noting that a detailed scope and schedule will be presented to the Technical Advisory Committee and the Policy Board at their May meetings.

Mr. McDermott reported on the data collection and the outcomes of the 2040 LRTP. He noted that data on traffic has been collected and reviewed from VDOT and the City of Harrisonburg. Mr. McDermott stated that Mr. Reed has assisted in the data review and JMU staff has also provided a list of quality data on demographics and operations of the University.

Virginia Department of Transportation (VDOT) Update

Chairman Chandler presented VDOT Update. Mr. Kiser announced that the Six-Year Improvement Program Spring Public Meeting will be held on May 16th, 4:00 p.m. at Blue Ridge Community College (BRCC) at the Plecker Center, to share comments on transportation projects that have been scored and recommended for funding. He gave a brief report on the format of the public meeting, noting that a formal comment period will be held at the meeting. Discussion ensued regarding the HRMPO and jurisdictions presenting at the



public meeting. Mr. Short noted that also on May 16th from 12:30 - 3:30 p.m. at BRCC, there will be a VTrans Needs Synthesis Regional Forum.

Mr. Short announced that the Commonwealth Transportation Board (CTB) will hold its meeting at the Stonewall Jackson Hotel in Staunton on May 17-18. He stated that the CTB will tour the Crozet Tunnel and Frontier Culture Museum.

Mr. Short gave a brief report on the Transportation Alternatives Program (TAP) grant application process and upcoming due dates.

Virginia Department of Rail and Public Transportation (DRPT) Update

Mr. McDermott gave an update on Title VI Civil Rights submitted by the HRMPO. He stated that DRPT required a Benefits Analysis and staff was collecting data to address this issue.

Adjournment

Chairman Chandler announced that the next HRMPO Policy Board meeting will be held on May 19, 2016. There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 4:00 p.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
HRMPO Secretary/Treasurer



HRMPO Policy Board Meeting Agenda May 19, 2016, 3:00 p.m.

**Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802**

1. Call To Order
2. Approval of Minutes of April 21, 2016 Meeting*
3. Public Comment
4. Consideration of Final Approval of the FY17 Unified Planning Work Program (UPWP) (PB AF #16-3) *
5. Consideration of the FY17 Transit TIP Amendments (PB AF #16-4) *
6. Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP) (PB Memo #16-2)
7. VDOT Update
8. DRPT Update
9. Other Business
 - Update on the Inter-Regional Transit Plan
 - Update on the Bicycle and Pedestrian Plan
10. Adjournment
 - Next scheduled HRMPO Policy Board Meeting is July 21, 2016

*Action needed

HRMPO Policy Board Minutes May 19, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
✓ Ted Byrd, Vice Chairman	Melissa McGill, FTA	✓ Kevin McDermott, CSPDC
Kai Degner	Kevin Jones, FHWA	✓ Rita Whitfield, CSPDC
✓ Kurt Hodgen	✓ Tim Roseboom, DRPT	
✓ Reggie Smith	Rusty Harrington, Aviation	
Abe Shearer		Others
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✓ Joseph Paxton	Stephen King, Rockingham	✓ Thanh Dang, Harrisonburg
William Kyger, Jr.	Casey Armstrong, Rockingham	✓ Kim Sandum, CAP
Town of Mt. Crawford	Avery Daugherty, Harrisonburg	
✓ Dennis Driver	✓ Susan Smith, Dayton	
Town of Dayton	Alex Wilmer, Bridgewater	
Robert Popowicz	Toni Ray, Mt. Crawford	
Town of Bridgewater	Terry Jackson, VDOT	
✓ Jay Litten	✓ Terry Short, VDOT	
VDOT	Jeff Lineberry, VDOT	
Randy Kiser	✓ Don Komara, VDOT	

Call to Order

The May 19, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:10 p.m. by Chairman Chandler.

Approval of Minutes

Mr. Hodgen moved, seconded by Vice Chairman Byrd, to approve the minutes of the April 21, 2016, Policy Board meeting. Motion carried unanimously.

Public Comment

Chairman Chandler opened the floor to the public for comments. There were no public comments.

Consideration of Final Approval of the FY17 Unified Planning Work Program (UPWP) (PB Action Form #16-3)

Chairman Chandler presented for consideration final approval of the FY17 Unified Planning Work Program (UPWP) (attached to file minutes). Ms. Riedesel stated that the FY17 UPWP had been released for the 21-day public comment period and no public comments were received. She noted one item of clarification. In the table listing the member assessments on page 21, the amount displayed reflected the 10% local contribution on the full HRMPO budget rather than the new funds allocated to the HRMPO for FY17. Vice Chairman Byrd moved, seconded by Mr. Hodgen, to approve the FY17 UPWP. Motion was carried by unanimous vote.

Consideration of the FY15-18 Transit TIP Amendment (PB Action Form #16-4)

Chairman Chandler presented for consideration the FY15-18 Transit TIP Amendment (attached to file minutes). Mr. McDermott gave a brief description on the TIP Amendment, noting that the Transit TIP amends and adjusts the FY17 funding levels for numerous line items. He stated that Harrisonburg Department of Public Transportation (HDPT) staff have reviewed the line items associated with their programs and agree that this represents the applications they have submitted. The Friendship Industries request previously approved by the HRMPO is included as well. Mr. McDermott stated that the HRMPO Technical Advisory Committee had approved the TIP Amendment for public comment at their last meeting. Vice Chairman Byrd moved, seconded by Mr. Hodgen, to approve the release of the FY15-18 Transit TIP Amendment for the 21-day public comment period. Motion carried unanimously.

Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP) (PB Memo #16-2)

Chairman Chandler presented Update on the HRMPO 2040 LRTP. Mr. McDermott gave an update on the LRTP, noting that the Plan was moving forward. He reviewed the Transportation Demand Model, the LRTP Working Group, and the Data Collection and Analysis. Mr. McDermott reviewed the Current and Future Population of the HRMPO and Member Jurisdictions. He noted that the 2030 and 2040 numbers were derived based on the percentage of HRMPO population within Harrisonburg and then using that number to determine the population of Rockingham County within the HRMPO for the same time period. Future populations of Bridgewater, Dayton and Mt. Crawford were determined by assuming the same number of additional residents per decade as those communities had seen between 2000 and 2010 for each subsequent decade. Mr. McDermott reviewed the scope and schedule, noting that the final Plan will be presented in March 2017.

Virginia Department of Transportation (VDOT) Update

Chairman Chandler presented VDOT Update. Mr. Komara reported on the Six-Year Improvement Program Spring Public Meeting that was held on May 16th, at Blue Ridge Community College (BRCC). He stated that the meeting was very well represented by the localities.

Mr. Short reported on the following:

- Commonwealth Transportation Board (CTB) meeting that was held on May 17th at the Stonewall Jackson Hotel in Staunton. He stated that the CTB toured the Crozet Tunnel and Frontier Culture Museum.
- VTrans Needs Synthesis Regional Forum that was held on May 16th at BRCC.
- Transportation Alternatives Program (TAP) grant application process and upcoming due dates.

Virginia Department of Rail and Public Transportation (DRPT) Update

Chairman Chandler presented DRPT Update. Mr. Roseboom reported on:

- The Draft 2017 Six Year Improvement Plan, noting that the Plan is now on the DRPT website.
- The DRPT FY17 Transit Transportation Improvement Program (TIP) Amendment.
- Transit Development Plan for HDPT and the UPWP funding.

Other Business

Under Other Business, Mr. Short presented for consideration an Amendment to the HRMPO 2035 Constrained Long-Range Transportation Plan (CLRP). He gave a brief review on the Amendment, noting that proposed Amendment would amend the 2035 CLRP to move the Martin Luther King, Jr., Way between South Main Street and Mason Street from the Vision List to the CLRP. Mr. Paxton moved, seconded by Mr. Hodgen, to approve the release of the Amendment to the HRMPO 2035 CLRP for the 21-day public comment period and pending no public comments following the 21 day public comment period, approve the Amendment. Motion was carried by unanimous vote.

Chairman Chandler announced that Ms. Lewis, representative for the City of Harrisonburg, has resigned as Assistant City Manager for the City of Harrisonburg. He also announced that Mr. Paxton, Rockingham County's Administrator, was retiring and this was his last HRMPO meeting. Chairman Chandler expressed his appreciation to Ms. Lewis and Mr. Paxton for their outstanding leadership and notable service to the respective jurisdictions and to the HRMPO.

Mr. McDermott gave an update on the Inter-Regional Transit Plan conducted by the HRMPO, SAWMPO, and the Charlottesville-Albemarle MPO, with support from DRPT. He noted that the Study evaluates the feasibility of implementing transit service in the Interstate 81 and 64 corridors, connecting the cities of Harrisonburg, Staunton, Waynesboro, and Charlottesville. Mr. McDermott reported on the survey that was developed to gather the opinions of area residents who travel through the corridor on a regular basis, noting that there were over 600 respondents to the survey. He stated that the Plan is expected to be completed by the end of this year.

Mr. McDermott gave a brief update on the Bicycle and Pedestrian Plan, noting that the draft Plan was still moving forward. He stated that the Plan would be presented to the TAC and Policy Board at their next meetings.

Mr. McDermott announced that May is National Bike Month. He also announced that the cities of Harrisonburg and Staunton will celebrate National Bike Month and Bike to Work Week by hosting a Commuter Breakfast and Celebration on Friday, May 20th.

Vice Chairman Byrd congratulated Mr. Short for his recent election to Waynesboro City Council.



Adjournment

Chairman Chandler announced that the next HRMPO Policy Board meeting will be held on July 21, 2016. There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 3:45 p.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
HRMPO Secretary/Treasurer



HRMPO Policy Board Meeting Agenda July 21, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

1. Call To Order
2. Approval of Minutes of May 19, 2016 Meeting*
3. Public Comment
4. Staff Updates
5. Consideration of Joint Procurement Agreement (PB AF #16-5) *
6. Consideration of Final Approval of the FY17 Transit TIP Amendment (PB AF #16-6) *
7. Presentation on the HRMPO Bicycle and Pedestrian Plan (PB Memo #16-3)
8. Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP)
9. HRMPO Policy Board and Technical Advisory Committee (TAC) Appointments (PB Memo #16-4)
10. VDOT Update
11. DRPT Update
12. Other Business
 - Recommend Scheduling an August Meeting
 - Transportation Alternatives Program (TAP) Workshops
 - Smart Scale Project Applications – Bicycle Economic Impact Analysis Study
13. Adjournment
 - Next scheduled HRMPO Policy Board Meeting is August 18, 2016

*Action needed

HRMPO Policy Board Minutes July 21, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
Ted Byrd, Vice Chairman	Melissa McGill, FTA	✓ Kevin McDermott, CSPDC
Kai Degner	Kevin Jones, FHWA	✓ Ann Cundy, CSPDC
Kurt Hodgen	Tim Roseboom, DRPT	✓ Scott Philips, CSPDC
✓ Reggie Smith	Rusty Harrington, Aviation	✓ Rita Whitfield, CSPDC
Abe Shearer		Others
Rockingham County	Alternates	✓ James Baker, Harrisonburg
✓ Rick Chandler, Chairman	Fred Eberly, Rockingham	✓ Tom Hartman, Harrisonburg
✓ Stephen King	✓ Rhonda Cooper, Rockingham	✓ Lisa Perry, Rockingham County
William Kyger, Jr.	Casey Armstrong, Rockingham	✓ Jay Lindsay, DRPT
Town of Mt. Crawford	Avery Daugherty, Harrisonburg	✓ Brad Reed, VDOT
✓ Dennis Driver	Susan Smith, Dayton	✓ Kim Sandum, CAP
Town of Dayton	✓ Alex Wilmer, Bridgewater	
✓ Robert Popowicz	Toni Ray, Mt. Crawford	
Town of Bridgewater	Terry Jackson, VDOT	
Jay Litten	Terry Short, VDOT	
VDOT	Jeff Lineberry, VDOT	
✓ Randy Kiser	✓ Don Komara, VDOT	

Call to Order

The July 21, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:05 p.m. by Chairman Chandler. He welcomed and introduced Mr. Robert Popowicz, representative for the Town of Dayton and Lisa Perry, representative for Rockingham County.

Approval of Minutes

Mr. Smith moved, seconded by Mr. Popowicz, to approve the minutes of the May 19, 2016, Policy Board meeting. Motion carried unanimously.

Public Comment

Chairman Chandler opened the floor to the public for comments. There were no public comments.

Staff Updates

Chairman Chandler presented Staff Updates. Ms. Riedesel announced that Kevin McDermott, CSPDC Transportation Program Manager and Erin Yancey, CSPDC Senior Planner, had resigned. She introduced Scott Philips, newly hired CSPDC Transportation Planner, and announced that Ann Cundy, CSPDC Senior Transportation Planner, will serve the HRMPO in the future.

Consideration of Joint Procurement Agreement (PB AF#16-5)

Chairman Chandler presented for consideration Joint Procurement Agreement. Ms. Riedesel reported on the CSPDC On-Call Program Joint Procurement Agreement. She stated that the CSPDC established an On-Call Consultant Program in 2012 in an effort to increase efficiency and reduce administrative expenses and time in the procurement of services related to planning, zoning, architecture, engineering, environmental studies, and other similar services. As part of the Program, the CSPDC conducts a procurement process and negotiates contracts with multiple firms. Ms. Riedesel reported on the benefits of the Program, noting that the CSPDC's member jurisdictions and regional MPOs are able to purchase from the Program's contract without having to conduct their own procurements. She stated that if the HRMPO's procurement policy follows the provision in Virginia's Public Procurement Act, the HRMPO will need to enter into a "joint procurement agreement" with the CSPDC to purchase professional architectural or engineering services through the Program. Mr. King moved, seconded by Mr. Kiser, to approve the Joint Procurement Agreement between the CSPDC and HRMPO for procurement of services through the CSPDC's On-Call Consultant program. Motion was carried by unanimous vote.

Consideration of Final Approval of the FY15-18 Transit Transportation Improvement Program (TIP) Amendment (PB Action Form #16-6)

Chairman Chandler presented for consideration final approval of the FY15-18 Transit TIP Amendment. Ms. Cundy gave a brief description on the TIP Amendment, noting that the Transit TIP amends and adjusts the FY17 funding levels for numerous line items. She noted that this includes FY17 funding for HDPT as well as the purchase of transportation vehicles for Friendship Industries. Ms. Cundy stated that the Transit TIP Amendment was previously approved by the Policy Board and the TAC to release for the 21-day public comment period and no comments were received. She noted that under operating assistance for HDPT, the local and state dollar amounts do not match the Six-Year Improvement program; however, the federal share and the total are correct and corrections will be made. Mr. Lindsay stated that DRPT was in favor of the Transit TIP Amendment. Mr. Popowicz moved, seconded by Mr. Smith, to approve the FY15-18 Transit TIP Amendment. Motion carried unanimously.

Presentation on the HRMPO Bicycle and Pedestrian Plan (PB Memo #16-3)

Mr. McDermott gave a PowerPoint presentation on the HRMPO Bicycle and Pedestrian Plan. He reviewed Public Involvement; Vision, Goals, Objectives, and Strategies; Existing Conditions; Facility Toolkit; Funding Opportunities, Evaluation, and Prioritization; and Recommendations. Discussion ensued regarding the benefits of the Plan and how the Plan will be utilized. Mr. McDermott reviewed the timeline for the Plan, noting that the Plan will be presented to the TAC and Policy Board at their August meetings for a recommendation to release the Plan to the public for review and comments and for final approval by the HRMPO in September or October. Mr. McDermott also mentioned the Rockingham County Bicycle and Pedestrian Plan that compliments the HRMPO Bicycle and Pedestrian Plan. A public meeting on both plans will be held on September 7, 2016.

Update on the HRMPO 2040 Long-Range Transportation Plan (LRTP)

Chairman Chandler presented Update on the HRMPO 2040 LRTP. Mr. McDermott gave a brief update on the LRTP, noting that the Plan was moving forward. He reviewed the status on the Transportation Demand Model and the data collection and analysis, and the timeframe.

HRMPO Policy Board and Technical Advisory Committee (TAC) Appointments (PB Memo #16-4)

Chairman Chandler presented HRMPO Policy Board and TAC Appointments. Ms. Riedesel presented the membership list for the HRMPO Policy Board and TAC. She noted that with several agency changes, the list needed to be updated and requested if anyone had changes to let staff know.

Virginia Department of Transportation (VDOT) Update

Chairman Chandler presented VDOT Update. Mr. Reed reported on upcoming events and dates, and deadlines for upcoming Smart Scale, Revenue Sharing, and Transportation Alternatives Program (TAP) applications.

Virginia Department of Rail and Public Transportation (DRPT) Update

Chairman Chandler presented DRPT Update. Mr. Lindsay stated that he was in attendance for Mr. Roseboom who could not be present today. He reported on new DRPT staff members: Ms. Jennifer DeBruhl DRPT, Chief of Public Transportation and Mr. Jitender Ramchandani, Transit Planning and Project Development Manager.

Other Business

Chairman Chandler presented Other Business. Mr. McDermott stated that due to the scheduling of the HRMPO Bicycle and Pedestrian Plan and requested Resolutions of Support for the upcoming Smart Scale project applications, he requested the Policy Board hold a special meeting on August 18th. Ms. Riedesel stated that the August meeting was not a regularly scheduled meeting for the HRMPO Policy Board and will be duly advertised as required in the Public Participation Plan (PPP). Mr. Popowicz moved, seconded by Mr. Smith, for the HRMPO Policy Board to hold a meeting on August 18, 2016, to be duly advertised as required by the PPP. Motion was carried by unanimous vote.

Ms. Cundy reported on the upcoming Transportation Alternatives Program (TAP) Workshops. She noted that she and several staff members will be attending the workshop in Culpeper on July 22nd.

Mr. McDermott reported on the Smart Scale Project Applications. He reminded everyone that if they would like a Resolution of Support from the HRMPO Policy Board for their Smart Scale projects, to send MPO staff a description of the project to be presented at the August meeting. He also requested that if anyone has projects that have an economic development component to be included in the Regional Economic Development Plan, to let MPO staff know as those projects will receive additional points. Questions were raised and answered regarding the process of submitting Resolutions.

Mr. McDermott reported on the Bicycle Economic Impact Analysis Study. He noted that the Study was completed and CSPDC staff will be presenting the Study to the jurisdictions in the near future. Upon a question regarding the dollar amount, Mr. McDermott stated that the total amount generated was \$13



million per year for the entire region which included Shenandoah, Rockingham, Augusta and Rockbridge counties and the cities within them.

Adjournment

There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 4:00 p.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
HRMPO Administrator



HRMPO Policy Board Meeting Agenda August 18, 2016, 3:00 p.m.

**Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802**

1. Call To Order
2. Approval of Minutes of July 21, 2016 Meeting*
3. Public Comment
4. Andy Alden, Executive Director of I-81 Coalition
5. Consideration of Release of the Draft HRMPO Bicycle and Pedestrian Plan for Public Comment (PB AF#16-8)*
6. Consideration of HRMPO Smart Scale Project Resolutions of Support (PB AF #16-7)*
7. VDOT Update
8. DRPT Update
9. Other Business
 - Revised HRMPO Policy Board and TAC Membership (attached)
10. Adjournment
 - September 7, 2016, 5:00 p.m. – 7:00 p.m. - Joint Public Meeting for the HRMPO and Rockingham County Bicycle & Pedestrian Plans
 - September 15 2016 - Next scheduled HRMPO Policy Board Meeting

*Action needed

HRMPO Policy Board Minutes August 18, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
✓ Ted Byrd, Vice Chairman	Melissa McGill, FTA	✓ Ann Cundy, CSPDC
Kai Degner	Kevin Jones, FHWA	✓ Scott Philips, CSPDC
✓ Kurt Hodgen	✓ Tim Roseboom, DRPT	✓ Rita Whitfield, CSPDC
Reggie Smith	Rusty Harrington, Aviation	
Abe Shearer		Others
Rockingham County	Alternates	✓ James Baker, Harrisonburg
Rick Chandler, Chairman	Fred Eberly, Rockingham	✓ Tom Hartman, Harrisonburg
Stephen King	✓ Rhonda Cooper, Rockingham	✓ Erin Yancey, Harrisonburg
William Kyger, Jr.	✓ Casey Armstrong, Rockingham	✓ Josh Dunlap, VDOT
Town of Mt. Crawford	✓ Cheryl Spain, Harrisonburg	✓ Brad Reed, VDOT
✓ Dennis Driver	Gerald Gatobu, Harrisonburg	✓ Kim Sandum, CAP
Town of Dayton	Ande Banks, Harrisonburg	✓ Andy Alden, I-81 Corridor Coalition
✓ Robert Popowicz	Susan Smith, Dayton	
Town of Bridgewater	Alex Wilmer, Bridgewater	
Jay Litten	Toni Ray, Mt. Crawford	
VDOT	Terry Jackson, VDOT	
Randy Kiser	Terry Short, VDOT	
	Jeff Lineberry, VDOT	
	✓ Don Komara, VDOT	

Call to Order

The August 18, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:00 p.m. by Vice Chairman Byrd.

Approval of Minutes

Mr. Popowicz moved, seconded by Mr. Armstrong, to approve the minutes of the July 21, 2016, Policy Board meeting. Motion carried unanimously.

Public Comment

Vice Chairman Byrd opened the floor to the public for comments. There were no public comments.

Andy Alden, Executive Director of I-81 Corridor Coalition

Vice Chairman Byrd introduced and welcomed Mr. Andy Alden, Executive Director of I-81 Corridor Coalition (I-81CC). Mr. Alden distributed copies of a brochure regarding the I-81CC and gave a report on the I-81CC, noting that it was established in 2007. He stated that the I-81CC is a consortium of stakeholders dedicated to improving the safety, continuity, and efficiency of commercial and personal travel along the I-81 corridor that extends from Tennessee to the Canadian border in New York. Mr. Alden noted that the primary focus of the I-81 Corridor Coalition is to study and implement innovative solutions to address challenges specific to travel on a freight-intensive highway serving a wide variety of geopolitical regions and users. Current areas of focus include incident management, development planning, and truck parking. Ms. Riedesel stated that she would forward any information from Mr. Alden to the HRMPO regarding the I-81CC.

Consideration of Release of the Draft HRMPO Bicycle and Pedestrian Plan for Public Comment (PB AF #16-8)

Vice Chairman Byrd presented for consideration Release of the Draft HRMPO Bicycle and Pedestrian Plan for Public Comment. Ms. Cundy gave a review on the Plan, noting that this draft incorporates comments received from the HRMPO Technical Advisory Committee. She noted that a joint public meeting for the HRMPO and Rockingham County Plans is scheduled for September 7, 2016, 5:00 p.m. – 7:00 p.m., at the Rockingham County Administration Center. Mr. Popowicz moved, seconded by Mr. Armstrong, to approve the release of the Draft HRMPO Bicycle and Pedestrian Plan for public comment. Motion was carried by unanimous vote.

Consideration of HRMPO Smart Scale Project Resolutions of Support (PB AF #16-7)

Vice Chairman Byrd presented for consideration HRMPO Smart Scale Project Resolutions of Support (attached to file copy). Ms. Riedesel gave a brief review on the HRMPO FY 2018 Smart Scale project applications from Rockingham County and the City of Harrisonburg. She noted that the application cycle opened on August 1, 2016, and closes on September 30, 2016. Ms. Riedesel recommended that the HRMPO support the following projects for the Smart Scale FY 2018 application cycle:

Rockingham County

1. Oakwood Drive and Cecil Wampler Road (Rt. 704)
2. Friedens Church Road (Rt. 682) Improvements
3. Mill Street (Town of Dayton)

City of Harrisonburg

1. Mt. Clinton Pike Road Improvements
2. Erickson Avenue - Phase 4
3. I-81: Exit 247 Bridge & Interchange Improvements
4. I-81: Exit 247 Interchange Improvements

Mr. Hodgen moved, seconded by Mr. Popowicz, to endorse the resolutions of support for the above referenced project applications for the Smart Scale FY 2018 application cycle. Motion carried unanimously.



Virginia Department of Transportation (VDOT) Update

Vice Chairman Byrd presented VDOT Update. Mr. Reed gave a brief report on upcoming dates for Smart Scale, Revenue Sharing, and Transportation Alternatives Program (TAP) applications. He noted that the Smart Scale Notice of Intent to file applications is due August 22nd, and the applications are due September 30th.

Mr. Komara gave an update on the bridge project in Mt. Crawford. He also reported on the Main Street corridor study community listening session to be held on August 30, 2016, 7:00 p.m., at the Town of Bridgewater Town Hall.

Virginia Department of Rail and Public Transportation (DRPT) Update

Vice Chairman Byrd presented DRPT Update. Mr. Roseboom gave an update on DRPT activities and personnel changes.

Other Business

Vice Chairman Byrd presented Other Business. Ms. Riedesel presented the membership list for the HRMPO Policy Board and TAC. She requested if anyone had changes to let staff know.

Adjournment

Vice Chairman Byrd announced that the next HRMPO Policy Board meeting will be held on September 15, 2016. There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 3:30 p.m.

Respectfully submitted,

Bonnie S. Riedesel

Bonnie S. Riedesel
HRMPO Administrator



HRMPO Policy Board Meeting Agenda November 17, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

1. Call To Order
2. Approval of Minutes of August 18, 2016 Meeting*
3. Public Comment
4. Dixon Whitworth, Commonwealth Transportation Board (CTB) Member
5. Inter-Regional Transit Feasibility Study Presentation
 - *Lib Rood, Senior Transportation Planner, KFH Group*
 - *Nancy Gourley, Transit Manager, CSPDC*
6. Consideration of Final Approval of the HRMPO Bicycle and Pedestrian Plan (PB AF#16-9)*
7. Consideration of Final Approval of TIP Amendment (PB AF #16-10)*
8. Consideration of Amended Title VI Plan to be Released for Public Comment (PB AF #16-11)*
9. Consideration of Letter of Support for HRMPO Transportation Alternatives (TA) Resolution for the Town of Bridgewater's Riverwalk Project (PB AF #16-12)*
10. Consideration of 2017 HRMPO Policy Board and TAC Meeting Schedules (PB AF #16-13)*
11. Update on the HRMPO 2040 Long Range Transportation Plan
12. VDOT Update
13. DRPT Update
14. Other Business
15. Adjournment

*Action needed

HRMPO Policy Board Minutes November 17, 2016, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members		Non-Voting Members		Staff
City of Harrisonburg	✓	Lee Eshelman, JMU	✓	Bonnie Riedesel, CSPDC
✓ Ted Byrd, Vice Chairman		Melissa McGill, FTA	✓	Nancy Gourley, CSPDC
Kai Degner		Kevin Jones, FHWA	✓	Rita Whitfield, CSPDC
✓ Kurt Hodgen		Nick Britton, DRPT		
✓ Reggie Smith		Rusty Harrington, Aviation		
Abe Shearer				Others
Rockingham County		Alternates	✓	James Baker, Harrisonburg
✓ Rick Chandler, Chairman		Fred Eberly, Rockingham	✓	Tom Hartman, Harrisonburg
✓ Stephen King	✓	Rhonda Cooper, Rockingham	✓	Erin Yancey, Harrisonburg
William Kyger, Jr.		Casey Armstrong, Rockingham	✓	Brad Reed, VDOT
Town of Mt. Crawford		Cheryl Spain, Harrisonburg	✓	Kim Sandum, CAP
✓ Dennis Driver		Gerald Gatobu, Harrisonburg	✓	Noland Stout, DNR
Town of Dayton		Ande Banks, Harrisonburg	✓	Burgess Lindsey, VDOT
✓ Robert Popowicz		Susan Smith, Dayton	✓	Dixon Whitworth, CTB
Town of Bridgewater	✓	Alex Wilmer, Bridgewater	✓	Lib Rood, KFH Group
Jay Litten		Toni Ray, Mt. Crawford		
VDOT		Terry Jackson, VDOT		
✓ Randy Kiser	✓	Terry Short, VDOT		
		Jeff Lineberry, VDOT		
	✓	Don Komara, VDOT		

Call to Order

The November 17, 2016, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:00 p.m. by Chairman Rick Chandler.

Approval of Minutes

Mr. Stephen King moved, seconded by Mr. Kurt Hodgen, to approve the minutes of the August 18, 2016, Policy Board meeting. Motion carried unanimously.

Public Comment

Chairman Chandler opened the floor to the public for comments. Ms. Kim Sandum wanted Mr. Dixon Whitworth to be aware that, following the VDOT fall meeting in Staunton, she had requested to see the SMARTSCALE projects before the ratings were given. She had received information from VDOT; however, the information included was only for the full projects for this coming year; it did not include the projects that are being evaluated and proposed. Ms. Sandum requested that the public have access to that information in order to give public comment before the decisions are made. Mr. Whitworth stated that he would address this later in his presentation.

Mr. Dixon Whitworth, Commonwealth Transportation Board Member

Chairman Chandler introduced and welcomed Mr. Dixon Whitworth. On behalf of the HRMPO, Chairman Chandler expressed his appreciation for Mr. Whitworth attending the meeting. Mr. Whitworth discussed the process and issues facing the CTB. He noted that the CTB usually meets on a monthly basis, involving a two to three day meeting. Mr. Whitworth stated that the issues confronted are a broad spectrum, not only dealing with roads and VDOT, but rail and intermodal transportation, and funding. He stated that the CTB is now the designated allocator of transportation funds and reported on the process of allocating those funds. Mr. Whitworth reported on the SMART SCALE prioritization process; the DC2RVA, which is a high speed rail from D.C. to Richmond; Hampton Roads Crossing; and SMART SCALE and revenue sharing applications. Questions were raised and addressed by Mr. Whitworth regarding SMART SCALE applications. Mr. Whitworth recognized the VDOT Staunton District staff for their excellent work and successful implementation of projects in the District.

Inter-Regional Transit Feasibility Study Presentation

Chairman Chandler presented Inter-Regional Transit Feasibility Study Presentation. Ms. Nancy Gourley gave an update on the Study, noting that the CSPDC is the manager and designated grant administrator for both the federal and state grant funding for the BRITE public transit service that operates with the cities of Staunton and Waynesboro and Augusta County. She reviewed the need to evaluate the feasibility of implementing public transit service in the Interstate 81 and 64 corridors connecting Charlottesville, Waynesboro, Staunton, and Harrisonburg. Ms. Gourley stated that DRPT recognized the need and importance of this planning effort, and was instrumental in selecting the KFH Group who is one of their on-call consultants familiar with the study area. She introduced and welcomed Ms. Lib Rood, Senior Transportation Planner for the KFH Group, who was present to present the key components of the Study. Ms. Rood presented and distributed copies of a PowerPoint presentation on the I-81/I-64 Inter-Regional Public Transportation Study (attached to file minutes). She reviewed the study scope and challenges, needs and opportunities. Ms. Rood reviewed the highlights of the commuter survey that was conducted in April 2016, noting that 609 responses were received. She reviewed the commuting patterns, projected demand, service alternatives considered, operating costs, and the next steps.

Consideration of Final Approval of the HRMPO Bicycle and Pedestrian Plan (PB AF #16-9)

Chairman Chandler presented for consideration final approval of the HRMPO Bicycle and Pedestrian Plan. Ms. Bonnie Riedesel stated that Ms. Ann Cundy had suffered a bicycle accident and would not be present at the meeting today. She gave a review on the Plan, noting that the Policy Board and the TAC had previously approved the release of the Plan for the 21-day public review and comment period at their August meetings. Ms. Riedesel stated that during the comment period, the HRMPO hosted a public open house in coordination with Rockingham County. Nearly 50 people attended the meeting and presented comments. While these comments were complimentary in nature, they did not require changes to the

Plan, they are included in Appendix C of the Plan. Mr. Kurt Hodgen moved, seconded by Mr. Robert Popowicz, to approve the HRMPO Bicycle and Pedestrian Plan. Motion was carried by unanimous vote.

Consideration of Final Approval of the FY15-18 Highway Transportation Improvement Program (TIP) Amendment (PB AF #16-10)

Chairman Chandler presented for consideration the FY15-18 Highway TIP Amendment (attached to file minutes). Ms. Riedesel gave a brief review on the TIP Amendment. She noted that the TIP Amendment reflects the addition of \$450,000 in funding to construct a right turn lane on Route 33 between Route 280 and Route 687, Spotswood Trail, in Rockingham County. Ms. Riedesel stated that the TIP Amendment was approved by the Policy Board to release for a 21-day public comment period and no comments were received. Mr. Kurt Hodgen moved, seconded by Mr. Randy Kiser, to approve the FY15-18 Highway TIP Amendment. Motion carried unanimously.

Consideration of Amended Title VI Plan for Public Comment (PB AF #16-11)

Chairman Chandler presented for consideration Amended Title VI Plan to be released for Public Comment. Ms. Riedesel gave a review on the Amended Title VI Plan, noting that following the HRMPO's update of the Title IV Plan in 2015, the Department of Rail and Public Transportation responded with a list of additional required updates to the Plan. To meet these additional requirements, staff added the following information to the Title VI Plan: 1) Added a list of locations where the Title VI Notice to the Public is posted; 2) Added a statement that since the submission of the Title VI Program to FTA there have been no Title VI investigations, complaints, or lawsuits received by the Harrisonburg-Rockingham MPO; 3) Added demographic maps that show the impacts of the distribution of state and federal funds in the aggregate for public transportation projects with 2015 ACS data; and 4) Added a statement regarding how the Long Range Transportation Plan analyses the MPO's transportation system investments, and identifies and addresses any disparate impacts. Ms. Riedesel noted that the TAC had reviewed the amendments at their October meeting and recommends approval to release for public comments. Mr. Robert Popowicz moved, seconded by Mr. Kurt Hodgen, to recommend the release of the Amended Title VI Plan for the 21-day public comment period. Motion was carried by unanimous vote.

Consideration of Letter of Support for HRMPO Transportation Alternatives (TA) Resolution for the Town of Bridgewater's Riverwalk Project (PB AF #16-12)

Chairman Chandler presented for consideration Letter of Support for HRMPO TA Resolution for the Town of Bridgewater's Riverwalk Project (attached to file minutes). Mr. Alex Wilmer gave a review on the project, noting that the Town of Bridgewater submitted a TA application for the Riverwalk Project which will construct a multi-use path along the North River. Mr. Robert Popowicz moved, seconded by Mr. Kurt Hodgen, to approve, via resolution, the TA application submitted by the Town of Bridgewater for the Riverwalk Project. Motion carried unanimously.

HRMPO Policy Board meeting Schedule for 2017 (PB AF #16-13)

Chairman Chandler presented for consideration the 2017 Meeting Schedule for the HRMPO Policy Board and the Technical Advisory Committee (TAC) (attached to file minutes). Ms. Riedesel reviewed the 2017 HRMPO Policy Board and TAC meeting schedules, noting that the schedules are based on a monthly meeting schedule. Mr. Reggie Smith moved, seconded by Mr. Randy Kiser, to approve the 2017 HRMPO Policy Board and TAC meeting schedules. Motion was carried by unanimous vote. Ms. Riedesel stated that the schedules for the HRMPO Policy Board and Technical Advisory Committee will both be published in the appropriate newspapers, in accordance with the HRMPO Public Participation Plan.

Update on the HRMPO 2040 Long Range Transportation Plan

Chairman Chandler presented Update on the HRMPO 2040 Long Range Transportation Plan. Ms. Riedesel gave an update on the Plan, noting that the Plan is on track and scheduled for adoption in March 2017. She explained that an extension was requested from the Federal Highway Administration but learned that grant extensions were not granted on long range transportation plans. Ms. Riedesel noted that the working group, made up of VDOT and locality staff, has met regularly to review information from the travel demand model, the draft project list, and the Plans goals and objectives. She stated that the Berkley Group has been contracted to assist with a number of tasks in order to complete the Plan on time. They have developed the 2040 revenue projects and updated project costs estimates. Ms. Riedesel reported on the next steps, noting that the first public information meeting will be held on December 7, 2016, from 4:00 to 6:00 p.m. in the Rockingham County Administration Center. She stated that a draft Plan will be presented to the TAC and Policy Board in January, followed by a second public meeting and final adoption in March 2017.

Virginia Department of Transportation (VDOT) Update

Chairman Chandler presented VDOT Update. Mr. Don Komara gave a brief update on the bridge project in Mt. Crawford. Mr. Brad Reed gave an update on the SMART SCALE applications. He expressed his appreciation to the localities and staff for going through the application validation process.

Other Business

Chairman Chandler reported on the fifth Annual Harrisonburg & Rockingham Bike-Walk Summit that was held on November 4, 2016, at James Madison University. He noted that the keynote speaker was Veronica Davis, co-owner and principal of Nspire Green and founder of Black Women Bike. Chairman Chandler stated that it was an excellent Summit with approximately 80 participants.

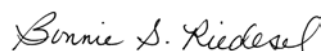
Mr. Robert Popowicz expressed his appreciation to Ms. Rhonda Cooper and Don Komara for their assistance on the Town of Dayton's revenue sharing project application.

Ms. Cooper expressed her appreciation to VDOT for all their assistance to the localities in preparing the SMART SCALE and revenue sharing applications.

Adjournment

Chairman Chandler announced that the next HRMPO Policy Board meeting will be held on Thursday, January 19, 2017. There being no further business to come before the Policy Board, a motion for adjournment was unanimously passed at 3:25 p.m.

Respectfully submitted,



Bonnie S. Riedesel
HRMPO Administrator