



**If you would like a recording of any of the meetings
for 2020, please call 540-885-5174.**

**HRMPO Policy Board Meeting Agenda
January 16, 2020, 3:00 p.m.**

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

1. Call To Order
2. Approval of Minutes of November 21, 2019 Meeting*
3. Public Comment
4. FY 2021 FTA 5310 Application Requests (Board Action Form: #20-1)*
5. FY 2020 Small Area Study Updates (Board Memo #20-1)
6. Upcoming FY 2020 Activities (Board Memo #20-2)
7. FY 2020 UPWP Budget Update (Board Memo #20-3)
8. Presentation - *VTrans 2045 and SMART SCALE Updates from January CTB Meeting*,
Brad Reed, VDOT Staunton Assistant District Planner
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
10. Other Business
11. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, February 6, 2020, 2:00 pm
 - b. HRMPO Policy Board Meeting Thursday, February 20, 2020, 3:00 pm
12. Adjournment

*Action needed

HRMPO Policy Board Minutes January 16, 2020, 3:00 p.m.

Rockingham County Administration Center
20 East Gay Street
Harrisonburg, VA 22802

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Lee Eshelman, JMU	Bonnie Riedesel, CSPDC
✓ Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Jonathan Howard, CSPDC
✓ Eric Campbell	✓ Wood Hudson, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann		Others
Rockingham County	Alternates	✓ Kim Sandum, Shenandoah Alliance
Casey Armstrong	✓ Rhonda Cooper, Rockingham	✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	✓ Burgess Lindsey, VDOT
Stephen King	Cheryl Spain, Harrisonburg	
Town of Mt. Crawford	Ande Banks, Harrisonburg	
✓ Dennis Driver	✓ Alex Wilmer, Bridgewater	
Town of Dayton	Neal Dillard, Mt. Crawford	
✓ Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
✓ Randy Kiser	Dan Sonenklar, DRPT	
	Matt Dana, VDOT	

Call to Order

The January 16, 2020, Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:05 p.m. by Chairman Driver.

Approval of Minutes

Chairman Driver presented the minutes from the November 21, 2019, HRMPO Policy Board meeting. Ms. Wolfe-Garrison moved, seconded by Mr. Dyjak, to approve the minutes as presented. Motion carried unanimously.



On behalf of the HRMPO, Chairman Driver expressed his deepest sympathy to the friends and family members of the victims from the multi-vehicle crash along I-81 that occurred the previous day near Mt. Crawford, in which there were three fatalities. He asked everyone to keep the friends and family members in their thoughts and prayers.

Public Comment

Chairman Driver opened the floor to the public for comments. There were no comments from the public.

Consideration of FY20 FTA 5310 Grant Application Requests (PB AF #20-1)

Chairman Driver presented for consideration FY20 FTA Section 5310 grant application requests. Ms. Cundy stated that the HRMPO is required to approve a Transportation Improvement Program (TIP) that identifies all federal transportation funds that will be expended in the HRMPO region. She noted that the FTA Section 5310 grant program provides funding for transportation for the elderly and persons with disabilities through local non-profit organizations. Ms. Cundy stated that Valley Program for Aging (VPAS), The Arc of Harrisonburg-Rockingham, Pleasant View, and Friendship Industries are making applications to the FTA Section 5310 program to support operating costs and to purchase new vehicles for human service and mobility in the region. Ms. Lawrence moved, seconded by Mr. Gatobu, to endorse the FTA Section 5310 applications as follows and include the grants in the HRMPO Transit TIP if awarded:

- VPAS is requesting funds in the amount of \$85,000 to support the operating costs of their Senior Transportation program, which operates throughout the CSPDC region. If fully funded, the federal portion would be \$42,000, the state portion \$34,000, and the local match would be \$8,500. VPAS is also requesting capital funds to purchase one new minivan with a wheelchair ramp to replace the oldest minivan in their fleet, for a total cost of \$45,000 with a match of \$9,000.
- Pleasant View is requesting capital funds to purchase two new modified minivans with wheelchair ramps for a total cost of \$90,000, with an applicant match of \$18,000.
- The Arc of Harrisonburg is requesting capital funds to purchase two new modified minivans with wheelchair lifts for a total cost of \$90,000, with an applicant match of \$18,000.
- Friendship Industries Inc. is requesting capital funds to purchase one new 15 passenger body on chassis vehicle for a total cost of \$68,000, with an applicant match of \$13,600.

Motion was carried by unanimous vote.



FY20 Small Area Study Updates (Board Memo #20-1)

Chairman Driver presented FY20 Small Area Study Updates. Mr. Howard gave an update on the following:

- **Harrisonburg Downtown Enhancements Traffic Impact Analysis:** Mr. Howard stated that this study is evaluating the traffic impacts of the downtown transportation network using three lane configuration changes that reduce Main Street and/or Liberty Street to one automobile travel lane. He noted that VHB has completed the first phase of the downtown street network traffic capacity analysis. The analysis compared the 2030 No Build Model with a 2030 Build Model that reduced Main Street and Liberty Street to one vehicle travel lane, optimized signal timings, and assumed no change in traffic pattern shifts to alternate routes like High Street and Mason Street. Mr. Howard reviewed the model comparisons; and stated that the next steps will be to update the 2030 Build Model with traffic rerouting scenarios approved by the study team, and then develop any necessary mitigation improvements.
- **Mt. Crawford Park and Ride:** Mr. Howard stated that the study's objectives seek to increase carpool and transit options in the HRMPO, mitigate right of way and construction risks through detailed site investigation, and further refine park and ride improvement concepts. He noted that the HRMPO study team reviewed site constraints, conceptual lot designs, and selected a final lot design in December. Mr. Howard stated that the consultants, Timmons Group, have completed a detailed design sketch based on feedback from the study group. Mr. Howard stated that the consultants will review existing topography and prepare the final cost estimate.
- **Mr. Reed gave an update on the U.S. 11 Strategically Targeted Affordable Roadway Solutions (STARS) program - South Main Street.** He stated that the purpose of the STARS project is to evaluate operational and safety conditions and identify potential short- and long-term improvements for a critical segment of South Main Street from Mosby Road to Stone Spring Road/Erickson Avenue; and second, the study will evaluate and develop a solution to handle anticipated traffic growth at the intersection of Erickson Avenue and Pear Street. Mr. Reed presented MetroQuest, a survey tool for transportation planning for online public involvement. He announced that the City of Harrisonburg will be hosting a public meeting regarding the STARS project on February 5, 2020, 5:00 to 6:30 p.m., at the City of Harrisonburg Department of Public Works, Harrisonburg.

Upcoming FY20 Activities (Board Memo #20-2)

Chairman Driver presented Upcoming FY20 Activities. Ms. Cundy stated the HRMPO will develop updated planning and policy documents; and collaborate with members to develop new projects and grant applications in 2020. She gave a summary on the following upcoming activities:



- FY21 Unified Planning Work Program (UPWP) development;
- FY21-24 Transportation Improvement Program (TIP) development;
- Small Area Study wrap up and FY21 scoping;
- SMART SCALE applications; and
- Bike/Pedestrian Projects Pipeline wrap up.

FY20 UPWP Budget Update (Board Memo #20-3)

Chairman Driver presented the FY20 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Cundy reviewed the expenditures by the HRMPO as of November 21, 2019, noting that spending is shown by task, and by VDOT and DRPT funding. She noted that the remaining budget percentage excluding contingency is 66 percent.

Presentation: VTrans 2045 and SMART SCALE Updates from January CTB Meeting – Brad Reed, VDOT Staunton Assistant District Planner

Mr. Reed gave a PowerPoint presentation on VTrans 2045 and SMART SCALE Updates from the January Commonwealth Transportation Board meeting. He reported that the new mid-term VTrans 2045 needs were adopted by the Commonwealth Transportation Board (CTB). Mr. Reed stated that the needs are a major change from VTrans 2040 and will be used for SMART SCALE project screening. He reported that the CTB is expected to take action in February 2020 on incremental SMART SCALE policy changes that were proposed in December 2019 and January 2020. Mr. Reed reviewed the VTrans goals and needs, Round 4 timeline, and the next steps. He noted that the SMART SCALE Round 4 application window opens March 1, 2020.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Komara reported on several construction projects in the HRMPO area. He stated that the Mauzy bridge, a \$12 million project over Route 11, is moving along; reported on bids for the bicycle and buggy access and safety improvement project in Dayton; and gave an update on the I-81 Exit 245 Interchange realignment project. Mr. Hirschman stated that he had been contacted by several citizens regarding safety issues in crossing the road due to the redesigning of traffic flow on South Main Street where the new high school will be located. Mr. Komara stated that he will look into this and report back.



Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson distributed copies of a handout regarding the importance of continued investment and support for public transportation in Virginia. He stated that the presence of transit as a travel option in communities throughout Virginia has a large impact on the economy of the state and reviewed the amount of additional benefits. Mr. Hudson stated that for every dollar of public investment in transit generates \$2.91 in economic activity statewide. He reviewed the projected statewide transit capital needs and funding, noting that over the next five fiscal years, transit agencies have identified \$932 million in capital projects statewide; and taking into account project funding, there will be a \$208 million shortfall in state-controlled funds. Mr. Hudson reported on the upcoming SMART SCALE grant application process for transit agencies; solicitation of bids for two expansion routes; reported that Virginia Breeze ridership was performing very well; and announced the CSX \$3 billion award for rail service increases.

Harrisonburg Department of Public Transportation (HDPT)

On behalf of the HRMPO, Chairman Driver announced and congratulated Mr. Gatobu on becoming the new Director for HDPT. Mr. Gatobu reported on the upcoming grant season for HDPT. He stated that he was in the process of presenting a budget for HDPT transit services to Harrisonburg City Council for their consideration. Mr. Gatobu stated that HDPT is busy planning ahead regarding bus routes and schedules for returning students from the holidays for area public schools, as well as James Madison University (JMU).

Upcoming Meetings

Chairman Driver announced the following meetings: HRMPO TAC meeting will be held on February 6, 2020, at 2:00 p.m.; HRMPO Policy Board meeting will be held on February 20, 2020, at 3:00 p.m.; and the public meeting regarding the STARS project on February 5, 2020, 5:00 to 6:30 p.m., at the City of Harrisonburg Department of Public Works, Harrisonburg.



Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Campbell moved, seconded by Mr. Kiser for adjournment at 4:25 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



HRMPO Policy Board Meeting Agenda
May 21, 2020, 3:00 p.m.
Meeting by ZOOM Videoconference

1. Call To Order
 2. Approval of the Minutes of the January 16, 2020 Meeting*
 3. Public Comment
 4. FY 2020 Small Area Study Updates (Board Memo #20-9)
 5. FY 2021 Small Area Study Program (Board Memo #20-10)
 6. SMART SCALE Round 4 Project Updates (Board Memo #20-11)
 7. FY 2020 UPWP Budget Update (Board Memo #20-12)
 8. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
 9. Other Business
 10. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, June 4, 2020, 2:00 pm
 - b. HRMPO Policy Board Meeting Thursday, June 18, 2020, 3:00 pm
 11. Adjournment
-

HRMPO Policy Board Minutes
May 21, 2020, 3:00 p.m.

Via Zoom Video/Audio Conferencing Call

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Jonathan Howard, CSPDC
✓ Eric Campbell	✓ Wood Hudson, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann		Others
Rockingham County	Alternates	✓ Kim Sandum, Shenandoah Alliance
Casey Armstrong	✓ Rhonda Cooper, Rockingham	✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	✓ Tom Hartman, Harrisonburg
✓ Stephen King	Cheryl Spain, Harrisonburg	✓ William Bushman, Hurt & Proffitt
Town of Mt. Crawford	Ande Banks, Harrisonburg	✓ David Birkenthal, Shenandoah Alliance
✓ Dennis Driver	Alex Wilmer, Bridgewater	✓ Patrick Wilcox, Rockingham County
Town of Dayton	Neal Dillard, Mt. Crawford	✓ Kyle Lawrence, SVBC
✓ Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
✓ Randy Kiser	Dan Sonenklar, DRPT	
	✓ Matt Dana, VDOT	

Call to Order

The May 21, 2020, Zoom Video/Audio Conferencing call of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board meeting was called to order at 3:00 p.m. by Chairman Driver. He expressed his condolences to the family and friends and to the Town of Dayton for the loss of two Town Council members, Zach Fletchall and Todd Collier; and to the Town of Mt. Crawford for Council member Donna Trobaugh. Chairman Driver congratulated Bradford Dyjak for his appointment as Town Council member to the Town of Dayton.

Approval of Minutes

Chairman Driver presented the minutes from the January 16, 2020, HRMPO Policy Board meeting.

Mr. Hirschmann moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairman Driver opened the floor to the public for comments. There were no comments from the public.

FY 2020 Small Area Study Updates (Board Memo #20-9)

Chairman Driver presented the FY 2020 Small Area Study Updates. Mr. Howard gave an update on the following:

- **Harrisonburg Downtown Enhancements Traffic Impact Analysis:** Mr. Howard stated that this study is evaluating the traffic impacts of the downtown transportation network using lane reconfiguration scenarios that reduce Main Street and/or Liberty Street to one automobile travel lane. He noted that VHB consultants has completed the first phase of the downtown street network traffic capacity analysis. The analysis compared the 2030 No Build Model with a 2030 Build Model that reduced Main Street and Liberty Street to one vehicle travel lane, optimized signal timings, and assumed traffic pattern shifts to alternate routes like High Street and Mason Street. Mr. Howard reviewed the model comparisons, and the three recommendations to improve intersection level of service and reduce vehicle queue lengths in the 2030 Build scenario. Questions and concerns were raised regarding adequate capacity to accommodate lane reductions, and anticipated impact to the downtown study corridors with the frequency of I-81 incidents.
- **Mt. Crawford Park and Ride:** Mr. Howard stated that this study is for an improved Park and Ride lot on Route 257 near I-81, Exit 240. He noted that the 50-space Park and Ride lot is over capacity. Mr. Howard stated that the study's objectives seek to increase carpool and transit options in the HRMPO, mitigate right of way and construction risks through detailed site investigation, and further refine park and ride improvement concepts. He reviewed the final project design that the study team and Timmons Group, Inc. had delivered. Mr. Howard stated that the HRMPO submitted a grant pre-application to SMART SCALE for the park and ride and is awaiting VDOT eligibility and VTrans Needs screening. He noted that once the project is screened in, the full application will open in SMART Portal by June 1, 2020, at the latest.

FY 2021 Small Area Study Program (Board Memo #20-10)

Chairman Driver presented the FY 2021 Small Area Study Program. Ms. Cundy stated that through the UPWP Work Task 2.02, Short-Range Transportation Planning, the HRMPO partners with member jurisdictions and state agencies on transportation planning studies. These studies focus on specific areas or corridors within the HRMPO region and are intended to advance projects to the funding program application phase. She reviewed the timeline and next steps, noting that the FY 2021 Small

Area Study will need to be completed by December 2020, prior to beginning the 2045 Long-Range Transportation Plan (LRTP) Update in January 2021. Ms. Cundy noted that the TAC will present recommendations and submit it to the HRMPO Policy Board for approval at the July 16, 2020 meeting.

FY 2021 Unified Planning Work Program (UPWP) Update

Ms. Cundy gave an update on the FY 2021 Unified Planning Work program (UPWP). She stated that staff released the FY 2021 UPWP to public comment the week of April 13, 2020, for the 21-day public comment period. Ms. Cundy noted that in response to COVID-19, VDOT - in coordination with FHWA, FTA, and DRPT – extended the approval schedule of the UPWP. She stated that staff submitted the FY 2021 UPWP to state and federal agencies for review and approval. Ms. Cundy noted that the FY 2021 UPWP will be presented to the Policy Board at their July 16, 2020, meeting for consideration.

SMART SCALE Round 4 Project Updates (Board Memo #20-11)

Chairman Driver presented the SMART SCALE Round 4 Project Updates. Mr. Howard stated that in coordination with regional planning partners, the HRMPO submitted five and the CSPDC submitted one transportation pre-applications to the SMART SCALE grant program for projects within the HRMPO region. Mr. Howard noted that the HRMPO can only submit 4 out of the 5 applications submitted. He said the pre-applications are currently undergoing eligibility and VTrans screening, and once the projects are screened in, the full applications will open in SMART PORTAL by June 1, 2020 at the latest, and the full applications are due on August 3, 2020. Mr. Howard reviewed the next steps, noting that MPO staff will continue to work closely with VDOT, DRPT, and local staff to develop the full applications. He stated that projects in the HRMPO region require a resolution of support from the MPO if the projects are not in the current Constrained Long Range Plan (CLRP). Mr. Howard reviewed the SMART SCALE Round 4 HRMPO projects (attached to file minutes).

FY 2020 UPWP Budget Update (Board Memo #20-12)

Chairman Driver presented the FY 2020 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Riedesel reviewed the expenditures by the HRMPO as of March 31, 2020, noting that spending is shown by task, and by VDOT and DRPT funding.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Komara reported on several construction projects in the HRMPO area. He stated that the Mauzy bridge, a \$12 million project on mile marker 257, is ahead of schedule and should be completed in December; announced that the bicycle and buggy access and safety improvement project in Dayton has been completed; noted that due to COVID-19, the public hearing for the Route 720 (Smithland Road) bridge replacement project was postponed and will be rescheduled; reported on the Request for Proposals for climbing lanes in Weyers Cave; and reported on I-81 improvements. Upon a request, Mr. Komara gave an update on digital message signs which are scheduled to be installed on East Market Street and South Main Street.

Mr. Reed reported on the SMART SCALE applications prescreening and timeline, noting that the full application period opens June 1, 2020, with full applications due August 3, 2020. He reported that there were 46 project applications submitted in the Staunton District, totaling \$174 million; and 484 preapplications were submitted statewide, totaling \$7.5 billion.

Mr. Kiser noted that due to COVID-19, the Spring Six Year Improvement Program (SYIP) public meetings have been postponed. Mr. Kiser reported on revenue projections and traffic volumes on Interstate 81. He noted that projects are not being delayed and were moving forward at this time.

Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson reported on revenue forecasts; the federal CARES Act, which provided relief funding for transit agencies; and the availability of funds through the FTA Section 5307 program and SYIP funding. He noted that MPOs must submit their FTA Section 5303 grant applications by May 31, 2020.

Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on HDPT's handling of the COVID-19 situation, noting that HDPT is operating with modifications to protect operators and riders. He stated that in addition to safety measures being implemented for riders, drivers, mechanics, and other staff, HDPT is following statewide guidance regarding social distancing on the buses. Mr. Gatobu reported that due to COVID-19, ridership is down



approximately 60%. He stated that HDPT was waiting to receive word from James Madison University regarding their plans to resume classes in the fall and HDPT will then begin preparing route plans.

Other Business

Ms. Riedesel announced that Mr. Dixon Whitworth, Commonwealth Transportation Board, will be retiring from his position as Board member in June. She stated that he has been invited to participate in the June HRMPO meeting.

Upcoming Meetings

Chairman Driver announced the following meetings: HRMPO TAC meeting will be held on June 4, 2020, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on June 18, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Hirschmann moved, seconded by Mr. King, for adjournment at 4:20 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



HRMPO Policy Board Meeting Agenda June 18, 2020, 3:00 p.m.

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/88022625256?pwd=NnB5c0M5NjN5QmplK3lvNG1JS3BKdz09>

Dial In (Audio Only): 1-646-558-8656

Meeting ID: 880 2262 5256 Password: 684833

1. Call To Order
2. Approval of Minutes of May 21, 2020 Meeting*
3. Public Comment
4. Fiscal Year 2021-2024 Transportation Improvement Program (PB Action Form #20-3)*
5. Fiscal Year (FY) 2021 Unified Planning Work Program (PB Action Form #20-4)*
6. SMART SCALE Resolutions of Support (PB Action Form #20-5)*
7. FY 2020 UPWP Budget Update (PB Memo #20-13)
8. Remarks from Commonwealth Transportation Board Member Dixon Whitworth
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
10. Other Business
11. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, July 2, 2020, 2:00 p.m.
 - b. HRMPO Policy Board Meeting Thursday, July 16, 2020, 3:00 pm
12. Adjournment

* Action needed

HRMPO Policy Board Minutes
June 18, 2020, 3:00 p.m.

Via Zoom Video/Audio Conferencing Call

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	Lee Eshelman, JMU	✓ Bonnie Riedesel, CSPDC
Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Jonathan Howard, CSPDC
✓ Eric Campbell	✓ Wood Hudson, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann, Vice Chair		Others
Rockingham County	Alternates	✓ F. DixonWhitworth, Jr., CTB
Casey Armstrong	Rhonda Cooper, Rockingham	✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	✓ Tom Hartman, Harrisonburg
✓ Stephen King	Cheryl Spain, Harrisonburg	✓ William Bushman, Hurt & Proffitt
Town of Mt. Crawford	Ande Banks, Harrisonburg	✓ David Birkenthal, Shenandoah Alliance
✓ Dennis Driver, Chair	✓ Alex Wilmer, Bridgewater	✓ Kyle Lawrence, SVBC
Town of Dayton	Neal Dillard, Mt. Crawford	
✓ Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	Don Komara, VDOT	
✓ Randy Kiser	Dan Sonenklar, DRPT	
	Matt Dana, VDOT	

Call to Order

The June 18, 2020, Zoom Video/Audio Conferencing call of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Driver.

Approval of Minutes

Chairperson Driver presented the minutes from the May 21, 2020, HRMPO Policy Board meeting. Mr. Hirschmann moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Driver opened the floor to the public for comments. There were no comments from the public.

FY 2021-2024 Transportation Improvement Program (TIP) (PB Action Form #20-3)

Chairperson Driver presented for consideration FY 2021-2024 TIP. Ms. Cundy gave a brief review on the TIP, noting that the Virginia Department of Transportation (VDOT) and the Department of Rail and Public Transportation (DRPT) requested the HRMPO review and approve the FY 2021-2024 TIP. She noted that to be included in the TIP, a project or program must be in the HRMPO's Constrained Long Range Plan (CLRP). Ms. Cundy reviewed the two updates for the Highway TIP and the Transit TIP. She stated that the draft FY 2021-2024 TIP was released for the 21-day public comment period and no public comments have been received. Ms. Cundy noted that the TIP has been updated since its release to public comment to include a revised FY 2021 operating award for Valley Program for Aging Services (VPAS), and a funding disclaimer added before the Transit Financial Plan. Mr. Campbell moved, seconded by Ms. Wolfe-Garrison, for approval of the FY 2021-2024 TIP. Motion was carried by unanimous vote.

FY 2021 Unified Planning Work Program (UPWP) (PB Action Form #20-4)

Chairperson Driver presented for consideration FY 2021 UPWP. Mr. Howard gave an update on the FY 2021 UPWP, noting that the UPWP identifies how federal, state, and local funds will be spent on HRMPO administrative and programmatic activities during FY 2021. He reviewed the approval process, noting that staff released the UPWP on April 16, 2020, for public comments and the HRMPO has not received any public or agency comments to date. Mr. Kiser moved, seconded by Mr. Hirschmann, to recommend approval of the FY 2021 UPWP. Motion carried unanimously.

SMART SCALE Resolutions of Support (PB Action Form #20-5)

Chairperson Driver presented for consideration SMART SCALE Resolutions of Support (attached to file copy). Mr. Howard stated the HRMPO submitted 5 pre-applications in Round 4 of the SMART SCALE program, and local governments and regional agencies submitted 13 grant pre-applications for 9 projects as follows:

HRMPO

- South Main Street Safety Improvements (Harrisonburg)
- I-81 Exit 243 Interchange Treatments (Harrisonburg)



- Port Republic Road Corridor Improvements (Harrisonburg)
- Bluestone Trail Extension, in Harrisonburg
- Mt. Crawford Exit 240 Park and Ride Expansion (Rockingham County)

Central Shenandoah Planning District Commission

- North Main Street Sidewalk, in Harrisonburg

City of Harrisonburg

- South Main Street Safety Improvements (HRMPO)
- I-81 Exit 243 Interchange Treatments (HRMPO)
- Port Republic Road Corridor Improvements (HRMPO)
- Port Republic Road Turn Lane and Sidewalk
- Pear Street and Erickson Avenue Intersection Modified RCUT

Rockingham County

- Smithland Road Improvements
- Mt. Crawford Exit 240 Park and Ride Expansion (HRMPO)

Mr. Howard stated that in the list above, the parentheses denotes that the project has a duplicate preapplication. He noted that SMART SCALE requires MPO Resolutions of Support for projects within the MPO boundary that are not listed in the MPO's Constrained Long-Range Plan (CLRP). Mr. King moved, seconded by Mr. Gatobu, to endorse the Resolutions of Support for SMART SCALE projects within the HRMPO boundary. Motion was carried by unanimous vote.

FY 2020 UPWP Budget Update (PB Memo #20-13)

Chairperson Driver presented the FY 2020 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Riedesel reviewed the expenditures by the HRMPO as of April 30, 2020, noting that spending is shown by task, and by VDOT and DRPT funding.

Remarks from Commonwealth Transportation Board (CTB) Member Dixon Whitworth

Ms. Riedesel introduced and welcomed Mr. Dixon Whitworth, CTB Board member, noting that he will be retiring in June after serving on the CTB for two four-year terms. On behalf of the HRMPO, she expressed her appreciation for all his hard work and dedication to the HRMPO during his term on the CTB. Mr. Whitworth summarized his tenure on the Commonwealth Transportation Board, representing the Staunton District. He stated that the Staunton VDOT District is an outstanding district and is unique in many ways – containing 11 counties, 7 towns and 150 miles of I-81 – and the VDOT Staunton District is the district most engaged in public hearings and meetings. Mr. Whitworth stated that due to COVID-19, the VDOT Six Year Improvement Program has been delayed; however,



approved construction and maintenance projects are moving along, especially due to the reduced traffic volume. He reported on fuel tax; Transportation Alternatives, Revenue Sharing, and SMART SCALE applications and the process; rail issues; and upcoming challenges. Mr. Whitworth expressed his appreciation to the MPOs and to the Staunton VDOT District for their hard work, knowledge and assistance to the localities. On behalf of the HRMPO, Chairperson Driver presented Mr. Whitworth with a plaque expressing the HRMPO's appreciation for steadfast leadership and dedicated service to the MPO and to the people of the region, shown during his term on the Commonwealth Transportation Board.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Reed reported on the SMART SCALE applications, noting that project screening decisions will be uploaded in the portal tomorrow and the full project applications will be edited tomorrow as well. He stated that he has not received any information regarding the extension of the August 3, 2020, submission deadline, but will keep everyone informed. Mr. Reed noted that if anyone has any questions about the portal, to contact him or the VDOT office.

Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson noted that the Commonwealth Transportation Board (CTB) approved the additional transit operating funds for the first quarter and for the FTA Section 5303 funding for FY21. He stated that DRPT was working on getting all the contracts finalized and forwarded to the MPOs.

Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on HDPT's activities, noting that HDPT was currently running the city routes as scheduled. He stated that HDPT was waiting to receive word from James Madison University regarding their plans to resume classes in the fall and HDPT will then begin preparing route plans. Mr. Gatobu reported on the handling of safety measures that are being implemented for riders, drivers, mechanics, and other staff, and following statewide guidance regarding social distancing on the transit buses.



Upcoming Meetings

Chairperson Driver announced the following meetings: HRMPO TAC meeting will be held on July 2, 2020, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on July 16, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Kiser moved, seconded by Mr. King, for adjournment at 3:50 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



HRMPO Policy Board Meeting Agenda July 16, 2020, 3:00 p.m.

Join Zoom Meeting Link:

Join Zoom Meeting

<https://us02web.zoom.us/j/82706023698?pwd=ZzMrekNEcXdmcnU2TlpNV3RLT005dz09>

Phone: 1-301-715-8592

Meeting ID: 827 0602 3698

Password: 471023

1. Call To Order
2. Approval of Minutes of June 18, 2020 Meeting*
3. Public Comment
4. FY 2021 Small Area Study Selection (PB Action Form #20-6)*
5. FY 2020 UPWP Budget Update (PB Memo #20-14)
6. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
7. Other Business
8. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, August 6, 2020, 2:00 p.m.
 - b. HRMPO Policy Board Meeting Thursday, August 20, 2020, 3:00 pm
9. Adjournment

* Action needed

HRMPO Policy Board Minutes
July 16, 2020, 3:00 p.m.

Video Conference Meeting via Zoom

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Bill Yates, JMU	Bonnie Riedesel, CSPDC
Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Jonathan Howard, CSPDC
Eric Campbell	✓ Wood Hudson, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann, Vice Chair		Others
Rockingham County	Alternates	✓ Burgess Lindsey, VDOT
Casey Armstrong	Rhonda Cooper, Rockingham	✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	✓ Tom Hartman, Harrisonburg
✓ Stephen King	Cheryl Spain, Harrisonburg	✓ William Bushman, Hurt & Proffitt
Town of Mt. Crawford	Ande Banks, Harrisonburg	✓ David Birkenthal, Shenandoah Alliance
✓ Dennis Driver, Chair	✓ Alex Wilmer, Bridgewater	
Town of Dayton	Neal Dillard, Mt. Crawford	
✓ Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
Randy Kiser	Dan Sonenklar, DRPT	
	✓ Matt Dana, VDOT	

Call to Order

The July 16, 2020, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Driver.

Approval of Minutes

Chairperson Driver presented the minutes from the June 18, 2020, HRMPO Policy Board meeting. Mr. Hirschmann moved, seconded by Mr. Dyjak, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Driver opened the floor to the public for comments. There were no comments from the public.

FY 2021 Small Area Study Selection (PB Action Form #20-6)

Chairperson Driver presented for consideration FY 2021 Small Area Study Selection. Mr. Howard gave a review on the Small Area Study Selection, noting that each year, the HRMPO assists member jurisdictions with short-range transportation planning studies of transportation needs. He noted that at its June 4, 2020 meeting, the HRMPO TAC discussed two proposed small area/corridor studies for the MPO to pursue during FY 2021, for Rockingham County and the City of Harrisonburg. Mr. Howard stated that after review of Rockingham County's proposal to study Erickson Avenue, it was agreed that the County's interest in the corridor could be addressed better by a long-range planning scope and process, which includes more extensive public involvement. Mr. Howard gave a brief review on the City of Harrisonburg's proposal for Port Republic/Bluestone Drive Bicycle/Pedestrian Bridge Feasibility Study. He noted that providing a bridge for the heavy bicycle and pedestrian demand would reallocate green time to service Port Republic Road, which would otherwise be spent frequently servicing a long pedestrian crossing; and would also improve bicycle and pedestrian accessibility. Mr. Howard reviewed the next steps, noting that a kick-off meeting will be scheduled in August. Ms. Lawrence moved, seconded by Ms. Wolfe-Garrison, for approval of the FY21 Small Area Study, Port Republic/Bluestone Drive Bicycle/Pedestrian Bridge Feasibility Study. Motion was carried by unanimous vote.

FY 2020 UPWP Budget Update (PB Memo #20-14)

Chairperson Driver presented the FY 2020 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Cundy reviewed the expenditures by the HRMPO as of May 31, 2020, noting that spending is shown by task, and by VDOT and DRPT funding. She stated that overall, the budget was in very good shape. Ms. Cundy stated that any monies not used in this fiscal year may be rolled over to the next fiscal year.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Reed gave an update on SMART SCALE applications. He stated that the August 3, 2020, submission deadline was extended to August 17, 2020. Mr. Reed reported on the



Resolutions of Support for the projects, noting that the resolutions will be accepted up until October 30, 2020. He noted that if anyone had any questions or needed assistance on the applications, to contact him or the VDOT office.

Mr. Komara reported on several construction projects in the HRMPO area: noted that the realignment of the exit 245 ramp to intersect Port Republic Road has been completed; the Mauzy bridge project is scheduled to be completed in December 2020; right-of-way negotiations are currently underway for the bridge replacement at Route 682, Friedens Church Road, Rockingham County; noted that due to COVID-19, the public hearing for the Route 720 (Smithland Road) bridge replacement project has been postponed and will be rescheduled; and reported on paving in the area and mowing along the secondary roads.

Mr. Dana reported on the Transportation Alternatives (TA) program, noting that the lack of public meetings has delayed final approval of the FY21-FY22 TA selections. He stated that the Commonwealth Transportation Board (CTB) anticipates holding public meetings and award selected projects this fall. Mr. Dana noted that letters had been submitted to each awarded locality to determine their plans for moving forward regarding commitments to the tentative TA project selections, and their financial means and resources to actively pursue the awarded project at this time.

Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson reported on state funding support for the transit agencies for the new fiscal year; responding to the Governor's Phase 3 requirements and regulations; looking at transit ridership and a long-term recovery plan; assisting with outreach and technical assistance related to the SMART SCALE transit applications; and reported on the new additional Virginia Breeze routes.

Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on HDPT's activities, noting that HDPT is awaiting upcoming fall semester plans from James Madison University and the public schools regarding their plans to resume classes in the fall. He stated that HDPT will then begin tailoring the route plans accordingly. Mr. Gatobu reported on the handling of safety measures that are being implemented and statewide guidance regarding social distancing on the transit buses. He reported that due to COVID-19, ridership was down 12% for this fiscal year; a total of 1.8 million riders for FY 20 compared to 2 million riders last fiscal year. Chairman Driver expressed his appreciation to HDPT for all their efforts in sanitizing and following COVID-19 restrictions and statewide guidelines.



Upcoming Meetings

Chairperson Driver announced the following meetings: HRMPO TAC meeting will be held on August 6, 2020, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on August 20, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. King moved, seconded by Mr. Dyjak, for adjournment at 3:45 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



HRMPO Policy Board Meeting Agenda September 17, 2020, 3:00 p.m.

Meeting by ZOOM Videconference

Join Zoom Meeting:

<https://us02web.zoom.us/j/88938837950?pwd=NnJSSUhZ29Pcnk1eW9qUGtUSmk0UT09>

Meeting ID: 889 3883 7950

Passcode: 698202

Phone: 1-301-715-8592

1. Call To Order
2. Approval of Minutes of July 16, 2020 Zoom Meeting*
3. Public Comment
4. SMART SCALE Round 4 Project Updates (PB Memo #20-15)
5. FY 2021 Small Area Study Program Update (PB Memo #20-16)
6. FY 2021 UPWP Budget Update (PB Memo #20-17)
7. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
8. Other Business
9. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, October 1, 2020, 2:00 p.m.
 - b. HRMPO Policy Board Meeting Thursday, October 15, 2020, 3:00 pm
10. Adjournment

* Action needed

HRMPO Policy Board Minutes
September 17, 2020, 3:00 p.m.
Video Conference Meeting via Zoom

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Bill Yates, JMU	✓ Bonnie Riedesel, CSPDC
✓ Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Jonathan Howard, CSPDC
✓ Eric Campbell	✓ Wood Hudson, DRPT	✓ Rita Whitfield, CSPDC
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann, Vice Chair		Others
Rockingham County	Alternates	✓ Tom Hartman, Harrisonburg
✓ Casey Armstrong	Rhonda Cooper, Rockingham	✓ Brad Reed, VDOT
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	
✓ Stephen King	Cheryl Spain, Harrisonburg	
Town of Mt. Crawford	Ande Banks, Harrisonburg	
✓ Dennis Driver, Chair	✓ Alex Wilmer, Bridgewater	
Town of Dayton	Neal Dillard, Mt. Crawford	
Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
✓ Randy Kiser	Dan Sonenklar, DRPT	
	✓ Matt Dana, VDOT	

Call to Order

Governor Ralph Northam declared a state of emergency in Virginia on March 12, 2020, in response to COVID-19. In light of this emergency, the September 17, 2020, HRMPO Policy Board meeting was conducted via video conferencing using Zoom. The September 17, 2020, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Driver.

Approval of Minutes

Chairperson Driver presented the minutes from the July 16, 2020, HRMPO Policy Board Zoom meeting. Mr. Kiser moved, seconded by Mr. Campbell, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Driver opened the floor to the public for comments. There were no comments from the public.

SMART SCALE Round 4 Project Updates (PB Memo #20-15)

Chairperson Driver presented SMART SCALE Round 4 Program Update. Ms. Cundy gave an update on SMART SCALE, noting that the SMART SCALE program distributes transportation funds based on a transparent and objective evaluation of projects to determine how effectively they achieve the needs outlined in Virginia's Multimodal Transportation Plan, VTrans 2045. She stated that in coordination with regional partners, VDOT and HRMPO staff submitted a total of nine SMART SCALE regional project applications, totaling \$36.7 million. She reviewed the three applications submitted by the HRMPO and one for the CSPDC; Mr. Hartman reviewed the four applications submitted by the City of Harrisonburg; and Mr. Dyjak reviewed the application submitted by Rockingham County. Mr. Reed gave an update on the Staunton District, noting that 45 SMART SCALE applications for Round 4 in the Staunton District were submitted, totaling \$230 million; and approximately 400 applications were submitted statewide, totaling \$7.4 billion. Upon a question regarding the status of the tentative Transportation Alternatives Set-Aside Program (TAP) projects within the HRMPO that were submitted last year, Mr. Kiser stated that the Commonwealth Transportation Board (CTB) anticipates the announcement of awards for selected projects this fall.

FY 2021 Small Area Study Program Update (PB Memo #20-16)

Chairperson Driver presented FY 2021 Small Area Study Program Update. Mr. Howard gave an update on the Port Republic Road Bicycle-Pedestrian Bridge proposal that was selected by the HRMPO in July as the FY 2021 Small Area Study. He stated that the Study will determine the feasibility of a Bluestone Trail bicycle-pedestrian bridge over Port Republic Road at the intersection with Bluestone Drive and Hillside Avenue. Mr. Howard reported that two pedestrian-vehicle crashes occurred at the Hillside Avenue crosswalk; one in 2016 and another in 2017. He noted that after the review of proposals from three engineering firms, the study team selected A. Morton Thomas and Associates, Inc. (AMT) as the consultant lead. Mr. Howard stated that the study kicked-off on August 6, 2020, and Phase 1 of the study is expected to wrap up in October. He noted that the study team selected two bridge design concepts which are currently being analyzed by AMT, and a third bridge design concept is still under preliminary review. Mr. Howard presented the refined visuals of the bridge concepts (attached to file minutes). He responded to questions regarding accommodating bicyclists and electric scooters, and

whether the elevator would accommodate bicycles. Mr. Reed reported on the congestion analysis, noting that the Virginia Department of Transportation is providing services to do the before and after operational analysis. Mr. Howard reviewed the next steps, noting that AMT will complete the analyses of all three bridge concepts, develop cost estimates, and evaluate bike/pedestrian level of service as a performance matrix. He stated that the study team will then rank the bridge concepts using a decision matrix table that uses goal-weighted factors such as the desirability of bicycle pedestrian use, cost, utility impact, impact on traffic during construction, and environmental impact.

FY 2021 UPWP Budget Update (PB Memo #20-17)

Chairperson Driver presented the FY 2021 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Riedesel reviewed the expenditures by the HRMPO as of August 31, 2020, noting that spending is shown by task, and by VDOT and DRPT funding. She stated that overall, the budget is in good shape.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Reed gave an update on the Virginia Statewide Transportation Plan (VTrans). He noted that the needs for the Plan were adopted by the Commonwealth Transportation Board (CTB) in 2019, and comprise the pathway to eligibility to make application to the SMART SCALE program. Mr. Reed stated that the needs cover various areas of concern such as congestion, reliability, compacity preservation, safety, transit access, nonmotorized access, etc. He noted that the Office of Intermodal Planning and Investment (OIPI) gave a presentation to the HRMPO TAC at their September 3, 2020, meeting on VTrans Mid-Term Transportation Needs and on the prioritization process and what it may look like. He stated that OIPI will be holding sessions in various locations to receive feedback. Mr. Reed gave an update on the U.S. 33 Arterial Management Plan in Rockingham County, noting it will be kicked off on September 18, 2020.

Mr. Komara reported on several bridge and paving construction projects in the HRMPO area: he noted that the realignment project at Exit 245, Port Republic Road, has been completed; that the Mauzy bridge project is scheduled to be completed in December 2020, six months ahead of schedule; he reported on bridge replacement at Route 682, Friedens Church Road, Rockingham County; he gave an update on the Route 720 (Smithland Road) bridge replacement project; and he reported on paving and mowing in the area. He noted that VDOT is currently looking to hire contractors for snow removal

in the area for the upcoming winter season and requested for those interested to contact the VDOT office.

Mr. Kiser gave an update on the Six-Year Improvement Program (SYIP) and funding. He stated that VDOT is waiting for the General Assembly special session to conclude for direction on how to move forward regarding allocation of funding, in order to keep the projects on schedule, and for projected revenues for the next few years. Mr. Kiser stated that Mr. Dixon Whitworth's replacement as Board member on the Commonwealth Transportation Board, representing VDOT's Staunton's District, is expected very soon.

Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson reported on transit operating assistance, TDM commuter assistance, 5310 human service agencies capital assistance, and 5303 assistance funding. He reported on the state's group plan for smaller transit agencies that was published on August 11, 2020, that provides guidance on how to proceed with adding performance measures contained in the document into their TIPS and CLRPs. Mr. Hudson reported on Virginia Breeze, noting that it has resumed service after temporary suspension of service due to the COVID-19 pandemic, and reported on the additional new Virginia Breeze routes. Upon a question from Ms. Riedesel regarding the funding timeline for the 5311, 5307, and demonstration grant applications that were submitted in February 2020, Mr. Hudson stated that DRPT is waiting for the General Assembly special session to conclude to receive guidance on allocation of funding.

Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu stated that HDPT is currently working with area public schools on school routes and delivering meals, and with James Madison University (JMU) regarding holding classes virtually and their upcoming plans to resume in-person classes. He stated that HDPT has a program in place for working with riders and staff to meet all safety needs and social distancing. Mr. Gatobu reported on ridership, noting that due to COVID-19, it has significantly decreased from last year.

Upcoming Meetings

Chairperson Driver announced the following meetings: HRMPO TAC meeting will be held on October 1, 2020, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on October 15, 2020, at 3:00 p.m.



Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Kiser moved, seconded by Mr. King, for adjournment at 3:55 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation



HRMPO Policy Board Meeting Agenda
November 19, 2020, 3:00 p.m.
Meeting by ZOOM Video Conference

Join Zoom Meeting Link:

<https://us02web.zoom.us/j/86232362280?pwd=WitpV1RkQkppNFRNZ2hodUZoeFhtUT09>

Meeting ID: 862 3236 2280

Passcode: 784076

Dial In: 301-715-8592

1. Call To Order
2. Approval of Minutes of September 17, 2020, Zoom Meeting*
3. Public Comment
4. 2021 Meeting Calendar (PB Action Form #20-7)*
5. FY 2021 Small Area Study Program Update (PB Memo #20-18)
6. FY 2021-2024 TIP Administrative Modification (PB Memo #20-19)
7. FY 2021 UPWP Budget Update (PB Memo #20-20)
8. I-81 Improvement Program Update, Dave Covington, P.E., I-81 Program Delivery Director, VDOT
9. Agency Updates
 - a. VDOT
 - b. DRPT
 - c. HDPT
10. Other Business
11. Upcoming Meetings
 - a. HRMPO TAC Meeting Thursday, December 3, 2020, 2:00 p.m.
 - b. HRMPO Policy Board Meeting Thursday, December 17, 2020, 3:00 p.m.
12. Adjournment

* Action needed

**HRMPO Policy Board Minutes
November 19, 2020, 3:00 p.m.**

Video Conference Meeting via Zoom

Voting Members	Non-Voting Members	Staff
City of Harrisonburg	✓ Bill Yates, JMU	✓ Bonnie Riedesel, CSPDC
Sal Romero	Michelle DeAngelis, FTA	✓ Ann Cundy, CSPDC
Deanna Reed	Kevin Jones, FHWA	✓ Rita Whitfield, CSPDC
✓ Eric Campbell	✓ Wood Hudson, DRPT	
✓ Gerald Gatobu	Rusty Harrington, Aviation	
✓ George Hirschmann, Vice Chair		Others
Rockingham County	Alternates	✓ Tom Hartman, Harrisonburg
✓ Casey Armstrong	Rhonda Cooper, Rockingham	✓ Kyle Lawrence, SVC
✓ Sallie Wolfe-Garrison	✓ Bradford Dyjak, Rockingham	✓ Burgess Lindsey, VDOT
Stephen King	Cheryl Spain, Harrisonburg	✓ Kim Sandum, Shenandoah Alliance
Town of Mt. Crawford	Ande Banks, Harrisonburg	✓ Dave Covington, VDOT
✓ Dennis Driver, Chair	✓ Alex Wilmer, Bridgewater	✓ Frank Friedman, I-81 Advisory Committee Member
Town of Dayton	Neal Dillard, Mt. Crawford	
Angela Lawrence	Susan Smith, Dayton	
Town of Bridgewater	Terry Short, VDOT	
Jay Litten	Jeff Lineberry, VDOT	
VDOT	✓ Don Komara, VDOT	
✓ Randy Kiser	Dan Sonenklar, DRPT	
	Matt Dana, VDOT	

Call to Order

Governor Ralph Northam declared a state of emergency in Virginia on March 12, 2020, in response to COVID-19. In light of this emergency, the November 19, 2020, HRMPO Policy Board meeting was conducted via video conferencing using Zoom. The November 19, 2020, meeting of the Harrisonburg-Rockingham Metropolitan Planning Organization (HRMPO) Policy Board was called to order at 3:00 p.m. by Chairperson Driver.

Approval of Minutes

Chairperson Driver presented the minutes from the September 17, 2020, HRMPO Policy Board Zoom meeting. Mr. Hirschmann moved, seconded by Mr. Kiser, to approve the minutes as presented. Motion carried unanimously.

Public Comment

Chairperson Driver opened the floor to the public for comments. There were no comments from the public.

2021 Meeting Calendar (PB Action Form #20-7)

Chairperson Driver presented for consideration the 2021 meeting calendar for the HRMPO Policy Board and the Technical Advisory Committee (TAC) (attached to file minutes). Ms. Riedesel reviewed the schedules, noting that a public notice for the 2021 meeting calendar will be published in local newspapers and posted on the HRMPO website, in accordance with the HRMPO Public Participation Plan. Mr. Campbell moved, seconded by Mr. Armstrong, to approve the 2021 HRMPO Policy Board and TAC meeting calendar. Motion was carried by unanimous vote.

FY 2021 Small Area Study Program Update (PB Memo #20-18)

Chairperson Driver presented FY 2021 Small Area Study Program Update. Ms. Cundy gave a report on the Study, noting that the consultants, A. Morton Thomas and Associates, Inc. (AMT) has completed the analyses of three bridge concepts, developed cost estimates, and evaluated bicycle/pedestrian level of service and travel times as performance metrics. She stated that AMT delivered the final study report on October 28, 2020, to the study team. The study team met on October 13, 2020, to discuss the final decision matrix results, the feasibility of a bridge, and how to proceed to Phase 2 of the study, and agreed to add another alternative to the Study, Alternative 4. Ms. Cundy reviewed the project elements of Alternative 4, noting that based on VDOT's analysis, Alternative 4 performed slightly better than a bridge in terms of relieving congestion, at a fraction of the cost of a bridge. She reviewed the next steps, noting that MPO staff will work with AMT on developing a task order and scope of work for Phase 2 of the study, which will perform preliminary engineering, develop a conceptual project design sketch, and develop a cost-estimate for Alternative 4. Ms. Cundy stated that the Study is scheduled to be completed in December.

FY 2021-2024 TIP Administrative Modification (PB Memo #20-19)

Chairperson Driver presented the FY 2021-24 TIP Administrative Modification. Ms. Cundy noted that staff has administratively modified the FY 2021-2024 TIP. She stated that the modifications add an appendix to document the TIP's compliance with the Public Transit Agency Safety Plan (PTASP) for HDPT, and make adjustments to the Transit Financial Plan for the Arc of Harrisonburg/Rockingham and Friendship Industries line items. Ms. Cundy noted that no roadway/VDOT administered projects

in the TIP require amendment or adjustment at this time. She stated that as a Tier II transit agency, HDPT is included in the statewide PTASP. The TIP now includes Appendix H, which documents that the TIP incorporates the PTASP and its associated performance targets into the MPO document. Ms. Cundy noted that no action is needed by the Board for these modifications. She stated that staff will submit the modified TIP to VDOT and DRPT, and post it on the MPO website TIP page.

FY 2021 UPWP Budget Update (PB Memo #20-20)

Chairperson Driver presented the FY 2021 Unified Planning Work Program (UPWP) Budget Update (attached to file minutes). Ms. Riedesel reviewed the expenditures by the HRMPO as of September 30, 2020, noting that a more detailed budget will be presented at the next meeting. She stated that overall, the budget is in good shape.

I-81 Improvement Program Update – Dave Covington, VDOT

Chairperson Driver introduced and welcomed Mr. Dave Covington, I-81 Program Delivery Director, VDOT, who was present to give an update on the I-81 Corridor Improvement Program, and Mr. Frank Friedman, CSPDC Chairperson and I-81 Advisory Committee member. Mr. Covington presented a PowerPoint presentation on the I-81 Corridor Improvement Program. He reviewed the I-81 Corridor traffic impacts related to COVID-19, program benefits, project development process for capital projects and planned improvements. Mr. Covington also reviewed the capital improvement projects, noting that there are currently 56 capital improvement projects within the program, which include truck climbing lanes, auxiliary lanes, and shoulder widening. He reviewed the operational improvements which will enhance safety as well as mobility, particularly during emergency events. Mr. Covington reported on examples of operational improvements which will include changeable message signs, additional traffic cameras, and enhancements to safety service patrol. He reviewed the planned studies with potential future improvements, capital improvement project status in the Bristol, Salem and Staunton Districts, corridor-wide operational and arterial improvements, and safety service control. Mr. Covington stated that an I-81 Advisory Committee of 15 voting members was established to provide advice and recommendations to the Commonwealth Transportation Board (CTB) regarding the development of the I-81 Corridor Improvement Plan. Mr. Covington reviewed the program funding, noting that revenues supporting the fund and improvements were identified from truck fees, regional fuels tax, and statewide road and diesel tax. He reviewed the schedule and next steps, noting that the entire program is anticipated to last until at least 2020, with projects completed at various

times. Mr. Covington stated that additional information can be found on the website at www.Improve81.org.

Agency Updates

Virginia Department of Transportation (VDOT)

Under VDOT Update, Mr. Komara reported on several bridge projects in the HRMPO area: the Mauzy bridge construction project, which is scheduled to be completed in December 2020, six months ahead of schedule; the Smithland Road bridge, noting that there was bridge damage from a vehicle strike but has since been repaired; the Route 682 Friedens Church Road project, noting that it will be put out for contract in January; the stormwater project in Dayton, which is scheduled to begin construction in December; the Waynesboro Park and Ride project, noting that bids have been received for the project; and reported on VDOT winter operations.

Mr. Kiser announced that the Commonwealth Transportation Board (CTB) will hold a virtual meeting on November 24, 2020, at 9:00 a.m., to receive public feedback to the draft FY2021-2026 Six-Year Improvement Program (SYIP). He noted that Mr. Dixon Whitworth's replacement as Board member on the Commonwealth Transportation Board (CTB), representing VDOT's Staunton's District, is expected to be announced at the CTB meeting.

Ms. Cundy reported on VTrans 2045 Mid-Term Needs Prioritization comment period. She noted that the deadline to make comments on the VTrans 2045 Needs Prioritization is November 30th. Ms. Cundy stated that the HRMPO TAC Committee and MPO staff are working closely with the Office of Intermodal Planning and Investment (OIPI) to identify and prioritize the list of priority needs, and will make a formal comment that many of the highest priority needs align with funded projects or studies already completed in the region. She noted that staff is requesting OIPI for clarification on the ability to use state study funding for lower priority needs.

Virginia Department of Rail and Public Transportation (DRPT)

Under DRPT Update, Mr. Hudson reported on the draft FY21 Six-Year Improvement Program (SYIP), noting that the draft SYIP can be viewed on DRPT's website. He announced that the Making Efficient and Responsible Investments in Transit (MERIT) FY22 grant application cycle period, DRPT's statewide public transportation grants program, opens December 1, 2020. Mr. Hudson reported on the Virginia Passenger Rail Authority (VPRA), noting that the VPRA was created by the General



Assembly to run passenger rail. He noted that the VPRA held their first start up meeting on October 26, 2020.

Harrisonburg Department of Public Transportation (HDPT)

Mr. Gatobu reported on the status of HDPT's FY21 Six-Year Improvement Program (SYIP) projects. He stated that HDPT is currently working with James Madison University (JMU) regarding their plans to hold classes virtually or in-person. He stated that due to COVID-19, HDPT is working with riders and staff to meet all safety needs.

Other Business

Under Other Business, Ms. Riedesel announced that the Claudius Crozet Blue Ridge Tunnel Trail system in Afton will be open to the public this Saturday, November 21, 2020.

Upcoming Meetings

Chairperson Driver announced the following meetings: HRMPO TAC meeting will be held on December 3, at 2:00 p.m., and the HRMPO Policy Board meeting will be held on December 17, 2020, at 3:00 p.m.

Adjournment

There being no further business to come before the HRMPO Policy Board, Mr. Kiser moved, seconded by Mr. Hirschmann, for adjournment at 4:15 p.m. Motion was carried by unanimous vote.

Respectfully submitted,

A handwritten signature in cursive script that reads "Ann W. Cundy".

Ann Cundy
Director of Transportation